

Town of Burnham
"Home of Lake Winnecook"
SELECT BOARD MEETING
MINUTES

Monday September 15, 2026

PRESENT: Rick Basford (Chairman of Select Board), Brent Chase (Select Person), Micah O'Brien (Select Person), Stacy Patterson (Administrative Assistant) and 3 others – Kyle King, Roderick Pease & Sherri Thornton

7:00 pm: R. Basford called the meeting to order

APPROVAL OF MINUTES:

August 31, 2026 Select Board Meeting minutes approved on motion made by B. Chase. Seconded by R. Basford. Unanimous.

APPROVAL OF WARRANTS:

1. B. Chase made a motion to approve **Payroll Warrant #37** in the amount of **\$4,041.18**. Seconded by M. O'Brien. Unanimous.
2. R. Basford made a motion to approve **Warrant #38** in the amount of **\$492,343.50**. Seconded by B. Chase. Unanimous.
3. B. Chase made a motion to approve **Warrant #39** in the amount of **\$12,600.00**. Seconded by M. O'Brien. Unanimous.

APPOINTMENTS: None

OLD BUSINESS:

1. After reviewing the **Bucksport Animal Shelter Agreement for Stray Animals**, B. Chase made a motion to sign the agreement for the town's stray animal housing. Seconded by R. Basford. Unanimous.
2. Considering the new animal housing agreement signed with the Town of Bucksport, B. Chase made a motion to sign the **Termination of Contract Agreement** with Miracle Lane Farm & Sanctuary in Vassalboro. Seconded by M. O'Brien. Unanimous.
3. Board briefly reviewed the email from **Waterville Area Humane Society** regarding their request for a \$20,000 retainer as a condition to re-entering into an animal housing agreement with them. No action taken!
4. Update on the **tax acquired property** on 193 Perkins Road – the property will be listed soon with a realtor from Unity, Joseph Saltamachia.
5. It was agreed that Sherri Thornton could proceed with obtaining some free advice/consult regarding some updates with the town's old **Comprehensive Plan**.
6. Board briefly discussed re-addressing updating the **Solid Waste Ordinance** at Town Meeting in March.

NEW BUSINESS:

1. Board agreed to set the date for the yearly **General Assistance Hearing**, to adopt the 2026-2027 Appendices, to Monday September 28, 2026 and to post in The Rolling Thunder Express.
2. The **MMA Property Survey Report** was reviewed and discussed. R. Basford agreed to work on the rust control of the front steps of the Town Office, as well as checking/repairing leaks on the vault addition at the back of the Town Office. It was agreed to research options for removal of grass and brush at the Transfer Station and the Sand & Salt Shed.
3. Regarding a question from Anita Pratt from the Detroit ATV Club, it was agreed to allow **ATV access** to cross the road at the bridge on Burnham's portion of the Basford Road, to connect trails from Detroit to Troy.
4. Cemetery Sexton, Sherri Thornton, spoke with the Board about obtaining a **Veterans Marker** for Stuart Huff's grave on the Mount Road.

EXECUTIVE SESSION:

1. R. Basford made a motion to go into **Executive Session** to discuss a pending enforcement matter with Deputy Code Enforcement Officer, Sherri Thornton - 1 M.R.S.A. § 405(6)(H)/ Request of Factual Error Abatement & Administrative Stay of Foreclosure – Discussion of Confidential Records - 1 M.R.S.A. § 405(6)(F). Seconded by B. Chase. Unanimous.
2. R. Basford made a motion to go back into **Open Session**. Seconded by B. Chase. Unanimous.
3. R. Basford made a motion to mail a response letter to Brad Aiken, regarding the violations at the town beach. Seconded by B. Chase. Unanimous.
4. No action taken regarding Abatement until more information is obtained.

REMINDERS:

1. **MSAD #53 New School Construction Voting** on September 15, 2026 from 8am – 8pm at the Burnham Town Office.

CORRESPONDENCE:

1. A thank you card from **Spirit's Place** in St. Albans for our donation was reviewed.

ADJOURNMENT:

8:49 pm – R. Basford made a motion to adjourn. Seconded by B. Chase. Unanimous.

MINUTES SUBMITTED: By Stacy Patterson - Administrative Assistant/Clerk/Tax Collector/Treasurer



R. Basford