

Town of Burnham
"Home of Lake Winnecook"

SELECT BOARD MEETING
MINUTES

November 10, 2025

PRESENT: Rick Basford (Select Person), Brent Chase (Select Person), Stacy Patterson (Administrative Assistant) and 5 others – Sherri Thornton, Brady Thies, Scott Huff, Rod Pease and Kyle King (Highway Commissioner)

7:00 pm: R. Basford opened the meeting

APPROVAL OF MINUTES:

October 27, 2025 Select Board Meeting minutes approved on motion made by B. Chase. Seconded by R. Basford.

APPROVAL OF WARRANTS:

1. R. Basford made a motion to approve **Payroll Warrant #46** in the amount of **\$8,938.35**. Seconded by B. Chase.
2. R. Basford made a motion to approve **Warrant #47** in the amount of **\$203,156.82**. Seconded by B. Chase.

APPOINTMENTS:

1. **Brady Thies** spoke with the Board regarding the Town's permission to allow Hartt Electric to place a **pole for CMP** on his property on Johnson Flat Road. R. Basford made a motion to allow the pole placement, with approval from Road Commissioner, Kyle King. Seconded by B. Chase.

OLD BUSINESS:

1. An ad was reviewed to place in The Rolling Thunder Express to thank **Rancourt's Superior Landscaping** for this past mowing season.
2. An email from **MMA** was reviewed that explained the town would only need an ordinance **prohibiting political signs** on town property if the town's intent was to enforce fines/penalties. It was agreed to write up a simple policy banning signs on town property to review at the next Select Board meeting.

NEW BUSINESS:

1. **Upcoming dates** for the town were reviewed, with Town Meeting date set for March 20th & 21st, 2026. It was agreed to advertise in The Rolling Thunder Express.
2. **Sexton, Sherri Thornton** and the Board agreed to take \$150 from the **Cemeteries** account, needed as additional funds to pay Grass Eaters Lawn care & Maintenance for an upcoming burial at the Village Cemetery. R. Basford made the motion to take \$150 from the Cemetery account. Seconded by B. Chase.
3. Sherri Thornton also discussed **Cemetery Fall Clean-up**. The Board agreed to help take down all the flags at the Cemeteries after Veterans Day and to order more flag holders.
4. After some discussion, the Board agreed to split up the minor **town responsibilities/departments** between board members, as follows: Transfer Station – Stuart Huff/Animal Control, Cemeteries & Signs – Rick Basford/Roads & Plowing – Brent Chase. It was agreed to post on the door, on the website and to inform department employees.
5. Road Commissioner, Kyle King, spoke to the Board about getting a quote for Budget Meeting to pave the town's end of the **Basford Road**, since Detroit is planning on paving their end of that road in the upcoming year.

EXECUTIVE SESSION:

1. R. Basford made a motion to go into **Executive Session** to discuss ongoing Shoreland Zoning Violations (Discussion of Confidential Records 1 M.R.S.A. § 405(6)(F)). Seconded by B. Chase.
R. Basford made a motion to go back into **Open Session**. Seconded by B. Chase.

CORRESPONDENCE: None

ADJOURNMENT:

8:39 pm – B. Chase made a motion to adjourn. Seconded by R. Basford.

MINUTES SUBMITTED: By Stacy Patterson - Administrative Assistant/Clerk/Tax Collector/Treasurer

