

Town of Burnham
"Home of Lake Winnecook"

SELECT BOARD MEETING
MINUTES

Monday June 22, 2026

PRESENT: Rick Basford (Chairman of the Board), Brent Chase (Select Person), Micah O'Brien (Select Person), Stacy Patterson (Administrative Assistant) and 7 others – Allyson & Roger Chadwick, Dave Huff, Roderick Pease, William Piatt, Sarah Reid & Sherri Thornton

7:00 pm: R. Basford called the meeting to order

APPROVAL OF MINUTES:

June 8, 2026 Select Board Meeting minutes approved on motion made by R. Basford. Seconded by B. Chase. Unanimous Vote.

APPROVAL OF WARRANTS:

1. B. Chase made a motion to approve **Payroll Warrant #25** in the amount of **\$12,737.45**. Seconded by M. O'Brien. Unanimous vote.
2. B. Chase made a motion to approve **Warrant #26** in the amount of **\$28,286.11**. Seconded by M. O'Brien. Unanimous vote.

APPOINTMENTS:

1. **Sarah Reid** from **Miracle Lane Farm & Sanctuary** in Norridgewock spoke to the board regarding the current contract with the town for animal housing, explaining that her facility was not set up as a typical animal shelter and she has a hard time accepting stray animals. Micah O'Brien discussed speaking with Waterville Humane Society and it was agreed that a letter should be written to the new board of directors there to try to re-enter a contract with them. Sarah Reid agreed that the contract with Miracle Lane Farm & Sanctuary could be ended if Waterville Humane Society agreed to enter into another contract with Burnham.

OLD BUSINESS:

1. **Roger Chadwick** discussed with the board his ongoing concerns with his neighbors on **25 Parsons Lane**, as they are building a house and garage in Resource Protection without a Planning Board permit. After much discussion, no action was taken since there was a scheduled Planning Board meeting for the following night to address 25 Parsons Lane.
2. Cemetery Sexton, **Sherri Thornton**, discussed how Rod Pease volunteered his time to fix some of the cemetery fences in town (Thank you, Rod!) and how she recently attended a class on how to fix and clean cemetery stones.

NEW BUSINESS:

1. B. Chase made a motion to accept the **resignation** of Elizabeth Davidson as the **Animal Control Officer**. Seconded by M. O'Brien. Unanimous vote.
2. After some discussion with Dave Huff, R. Basford made a motion to appoint **Dave Huff** as **Animal Control Officer** and to sign the ACO Job Description, agreeing to add that the ACO would receive \$20 of any \$25.00 late fee collected. Seconded by B. Chase. Unanimous vote. Dave Huff opted not to sign/accept the position yet, but agreed to make his decision in the next few days.
3. The official **MSAD #53 School Budget Voting Results** were reviewed.

EXECUTIVE SESSION:

1. B. Chase made a motion to go into **Executive Session** for Consultation with CEO on a pending enforcement matter 1 M.R.S.A. § 405(6)(H). Seconded by M. O'Brien. Unanimous vote.
2. R. Basford made a motion to go back into **Open Session**. Seconded by B. Chase. Unanimous vote.
3. R. Basford made a motion to sign and mail letters to the contractor in violation. Seconded by B. Chase. Unanimous vote.

CORRESPONDENCE:

1. A thank you card, for our donation, from **Unity Open Door** was reviewed.

REMINDERS:

1. The Town Office will be closing at noon on **Thursday July 2nd** and be closed on **Friday July 3rd**

ADJOURNMENT:

8:52 pm – R. Basford made a motion to adjourn. Seconded by B. Chase. Unanimous vote.

MINUTES SUBMITTED: By Stacy Patterson - Administrative Assistant/Clerk/Tax Collector/Treasurer


Rory Basford
