

Map # _____ Lot # _____

BURNHAM LAND USE PERMIT APPLICATION
MEETING SCHEDULE: SECOND TUESDAY OF EACH MONTH

Applications received at the Town Office, together with the required fee, ~~within~~ 5 business days prior to a regularly scheduled Planning Board meeting, will be considered at that meeting.

Application# _____ Date _____

The undersigned applies for a permit for the use proposed below and certifies that all information and attachments to this application are true and correct.

Permit applications need to be filled out completely with appropriate attachments.

A. Information about Applicant:

1. Name _____

2. Address _____

_____ Zip code _____ Phone _____

3. If Applicant does not own the property,

Name of owner _____

Address _____

_____ Zip Code _____ Phone _____

If the applicant does not own the property, the Planning Board will require written permission from the owner before a permit will be issued.

B. Information about property, Map# _____ Lot# _____ Book# _____ Page# _____

1. Address or location of property _____

Copy of tax map to be submitted with application.

2. Copy of Deed, Lease, Sales proposal/contract, or other written evidences of right title or Interest to be submitted with application.

3. Existing use of property _____ Seasonal Yes or No

4. Property is zoned as _____

5. Is property part of subdivision Yes or No

6. Size of property, Lot width _____ Lot depth _____ Lot area _____

7. Type of existing sewage disposal, if any _____

IF THIS IS A SEASONAL CONVERSION TO A YEAR AROUND RESIDENCE, DOCUMENTATION MUST BE PROVIDED CONCERNING SEPTIC SYSTEM DESIGN AND APPROPRIATE PLUMBING PERMITS.

8. Does property include land area within 250 feet of the normal high water mark of any pond, river, or other water body subjected to Shoreland Zoning controls.

YES or NO

9. Is property located in a Flood Hazard Area as determined by FEMA (Federal Emergency management agency)? The Flood Hazard area around the perimeter of Unity Pond includes all areas below Elevation 180 (reference Flood Maps for Burnham). All development as defined in the Burnham General provisions Ordinance on property located in a Flood Hazard Area requires review and permitting under Burnham's Flood Plain Management Ordinance.

YES or NO

10. Have you or any previous owners applied for a land use permit in the past? YES or NO

If YES, when? _____

C. Information about proposed use(s) and changes of property
ALL APPROPRIATE INFORMATION AND MAPS MUST BE PROVIDED TO THE PLANNING BOARD

1. Current use and proposed changes:

a. Residence _____ Number of units _____

b. Accessory building _____

c. Pier or dock, TEMPORAY _____ PERMANENT _____

d. Clearing for approved construction _____

e. Private sewage disposal system _____

f. Filling or other earth-moving activity of:

Less than 10 cubic Yards _____

More than 10 cubic Yards _____

a. Proposed date of construction _____

b. Other (explain): _____

g. Contractor's Erosion Control Certification # _____

2. Percentage of lot to be occupied by structures _____

3. Structures, exterior dimensions (height, length and width)

a. Residence _____ by _____ Number of Stories _____

b. Garage _____ by _____ Number of Stories _____

c. Other _____ by _____ Number of Stories _____

4. Please Describe and illustrate the following information about your lot and the proposed use of the lot on a scale drawing or by a site plan prepared by a surveyor, architect or engineer (use of graph paper is recommended.)

a. Lot Dimensions.

b. Names of abutting property owners, name and location of abutting rights of way, public and private, and abutting water body.

c. Exact location of existing and proposed buildings and distance of each from nearest lot line and normal high water mark.

d. Location of sewage disposal system and water supply.

e. Areas to be cleared, if applicable.

f. Areas of cut, fill, grading, or other earth moving activity, if applicable.

5. Attachments where appropriate:

a. Attach a copy of Plumbing permit.

- b. Attach a copy of official decisions (or note the fact that application(s) are still pending) of other federal, state, or local agencies regarding the use of this property (i.g., Site Location Permit, Permit by Rule, Minimum Lot Size Waiver, Subdivision approval, Great Ponds Permit, etc.)
- c. On a separate sheet, attach any supplemental information or explain any points you feel need clarification.
- d. Wireless Tower Permit
 - 1. Copy of FCC approval & license
 - 2. Engineers Certification of Manufacture of Tower
 - 3. Copies of the Certified Mail to all abutters.

To the best of my knowledge, all information submitted on this application, is true and correct. All proposed uses will be in conformance with the application and the Burnham Code Land Use Ordinances and the NRPA (Natural Resources Protection Act) administered through Maine DEP. **Note: All construction activities in a great pond watershed must include appropriate sediment and erosion control measures.**

Signature _____ Date _____

FEE FOR ORDINANCE COPIES AND PERMITS

- A. Shoreland and General Provisions Ordinance (cost includes both) ----- \$10.00
- B. Building permits:
 - 1. Residential and/or land use ----- \$20.00
 - 2. Commercial ----- \$50.00
 - 3. Subdivisions (per lot) ----- \$25.00
 - 4. After the fact Permit ----- \$ 500.00
 - 5. Wireless Tower Permit ----- \$ 100.00
 - 6. Special Meeting Fee of \$20.00 per planning board member in attendance.

There will be a waiver of the building permit FEE if construction commences within one year from date of a catastrophe (fire, flood, etc.)

NON-REFUNDABLE FEES ARE PAYABLE TO THE TOWN OF BURNHAM

I/We _____ give our consent to be
Deeded Land Owners

represented by _____
Contractors Name and Business Name

for the purpose of this application and all work to be done in the Shoreland Zoning district.

Land Owner Signature

Land Owner Signature

MAP _____ LOT _____

APPLICANT: _____

(FOR OFFICIAL USE ONLY)

DATE RECEIVED _____ FEE PAID _____

DATE OF ACTION ON APPLICATION _____

CEO RECOMMENDATION

DATE OF SITE VISIT _____

APPROVE ___ APPROVE WITH CONDITIONS BELOW ___ DENY ___

CONDITIONS FOR APPROVAL OR REASONS FOR DENIAL _____
