

Town of Burnham
"Home of Lake Winnecook"

SELECT BOARD MEETING
MINUTES

Monday February 2, 2026

PRESENT: Rick Basford (Select Person), Brent Chase (Select Person), Stacy Patterson (Administrative Assistant) and 4 others – Scott Huff, Micah O'Brien, Roderick Pease, Sherri Thornton

7:00 pm: B. Chase called the meeting to order

APPROVAL OF MINUTES:

January 20, 2026 Select Board Meeting minutes approved on motion made by B. Chase. Seconded by R. Basford.

APPROVAL OF WARRANTS:

1. B. Chase made a motion to approve **Payroll Warrant #5** in the amount of **\$4,583.19**. Seconded by R. Basford.
2. R. Basford made a motion to approve **Warrant #6** in the amount of **\$193,857.67**. Seconded by B. Chase.

APPOINTMENTS: None

OLD BUSINESS:

1. Board reviewed an Emergency Vet invoice sent recently from **Dirigo Veterinary Care** for the seized animals taken to the Waterville Area Humane Society in February 2025. It was agreed to contact the Waterville Area Humane Society for an itemized list of each animal brought in last February and cross reference with the invoice from Dirigo.
2. Sherri Thornton reviewed updated versions of the **Cemetery Sexton Job Description, Cemetery Committee Member Job Description** and **Rules and Regulations of the Burnham Town Cemeteries with the Board**. It was agreed copies would be ready at the Town Office and for Town Meeting. Regarding Cemetery Committee Members being voluntary, unpaid positions, it was agreed to contact MMA for a clear definition of a voluntary position.

NEW BUSINESS:

1. B. Chase made a motion to sign the **TRIO Consulting & Data Entry Services Agreement** with Kindred Key Ventures, LLC/former auditor Brendalee Kelly. Seconded by R. Basford.
2. R. Basford made a motion to re-appoint **Patsy Edwards** as a Ballot Clerk. Seconded by B. Chase.

EXECUTIVE SESSION:

1. R. Basford made a motion to go into Executive Session to discuss the **PERC Bypass Notice & Litigation Update** - Discussion of confidential records 1 M.R.S.A. § 405(6)(F).
2. B. Chase made a motion to go back into **Open Session**. Seconded by R. Basford.
3. It was agreed to contact Kristin Collins for further guidance.

CORRESPONDENCE: None

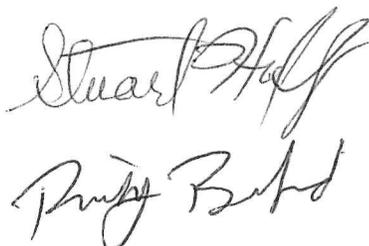
REMINDERS:

1. The Town Office will be **closed on Monday February 16th for President's Day**. The Select Board Meeting that week will be on Tuesday February 17th at 7:00pm

ADJOURNMENT:

9:05pm – R. Basford made a motion to adjourn. Seconded by B. Chase.

MINUTES SUBMITTED: By Stacy Patterson - Administrative Assistant/Clerk/Tax Collector/Treasurer



Stuart Huff
Patsy Edwards