

**Town of Burnham**  
"Home of Lake Winnebago"

**SELECT BOARD MEETING**  
**MINUTES**

**December 8, 2025**

**PRESENT:** Rick Basford (Select Person), Brent Chase (Select Person), Stacy Patterson (Administrative Assistant) and 3 others – Roderick Pease, JJ Tansey and Kyle King (Highway Commissioner)

**7:00 pm:** R. Basford opened the meeting

**APPROVAL OF MINUTES:**

**November 24, 2025 Select Board Meeting** minutes approved on motion made by R. Basford. Seconded by B. Chase.

**APPROVAL OF WARRANTS:**

1. B. Chase made a motion to approve **Payroll Warrant #50** in the amount of **\$20,994.75**. Seconded by R. Basford.
2. R. Basford made a motion to approve **Warrant #51** in the amount of **\$197,811.05**. Seconded by B. Chase.

**APPOINTMENTS:** None

**OLD BUSINESS:**

1. An updated version of the town's **Upcoming Dates** were reviewed, including Nomination Paper availability, Budget Meetings and Town Meeting.
2. After reviewing an email from **Miracle Lane Farm & Sanctuary** in Vassalboro stating that they would be interested in entering an Animal Housing Contract with the Town of Burnham in 2026, it was decided to prepare the contract for the upcoming year, to be ready to sign at the next Select Board meeting.

**NEW BUSINESS:**

1. Discussed – **MSAD#53** would like a select person to be included on a committee to search for a **new superintendent**. After some discussion, it was decided that Rick Basford would be on that committee and to inform Carol Anthony.
2. After reviewing quotes for **stackable chairs** for the Town Office, it was agreed to order 10-12 new chairs from Amazon.
3. **The following Tax Acquired Property** was briefly reviewed, resulting from unpaid 2023 Tax Liens –  
Map 10 Lot 03-10 – Jennifer McRae  
Map 08 Lot 21-01 – Raymond Pomeroy Jr.  
Map 09 Lots 04, 04-01, 04-02, 04-03, 04-04, 04-05, 04-06, 04-07 and 04-08 – Joseph Septelka

**EXECUTIVE SESSION:** None

**CORRESPONDENCE:**

**ADJOURNMENT:**

7:55 pm – R. Basford made a motion to adjourn. Seconded by B. Chase. Unanimous vote.

**MINUTES SUBMITTED:** By Stacy Patterson - Administrative Assistant/Clerk/Tax Collector/Treasurer

*Rick Basford*  
*Brent Chase*