Town of Burnham
"Home of Lake Winnecook"
SELECT BOARD MEETING
MINUTES

Monday October 26, 2026

PRESENT: Rick Basford (Chairman of Select Board), Brent Chase (Select Person), Micah O'Brien (Select Person), Stacy Patterson (Administrative Assistant), Dave Huff, Susan Huff, Olivia Kunesh (WCAP), Claude Levesque, Roderick Pease and Sherri Thornton

7:00 pm: R. Basford called the meeting to order

APPROVAL OF MINUTES:
October 13, 2026 Select Board Meeting Minutes approved on motion made by B. Chase. Seconded by M. O'Brien. Unanimous.

APPROVAL OF WARRANTS:
1. B. Chase made a motion to approve **Payroll Warrant #44** in the amount of $5,087.64. Seconded M. O'Brien. Unanimous.
2. B. Chase made a motion to approve **Warrant #45** in the amount of $11,541.00. Seconded by M. O'Brien. Unanimous.

APPOINTMENTS:
1. **Olivia Kunesh** from **KVCOG** spoke to the board about a Community Resilience Partnership Service Provider Grant, which helps in identifying and prioritizing climate resilience and clean energy projects and develops applications for Community Action Grants. Olivia explained the 3-step process as the town conducting a self-evaluation, hosting a public presentation for community feedback and then adopting a resolution. Board agreed to review presented materials. No action taken at the moment.

OLD BUSINESS:
1. After much discussion with Deputy Code Enforcement Officer, Sherri Thornton, R. Basford made a motion to sign the **Administrative Consent Agreement** between the town and **Claude Levesque**, stating there will be no further structures placed on the property at 25 Parsons Lane and allowance for a fence to be placed (with a 75 foot setback from the stream, as well as a 5 foot setback from the abutting property line). Seconded by B. Chase. Unanimous.

NEW BUSINESS:
1. Cemetery Sexton, Sherri Thornton, spoke with the board regarding the need for a **fence** at the back of the **Reynolds Cemetery**. Options were discussed.
2. As Health Officer, Sherri Thornton discussed a complaint of **rats** being discovered in the **Bolster's dumpsters** at their property on South Main Street and that poison had been put out.
3. After discussing the new **Site-Plan Review Ordinance application** for commercial properties, B. Chase a made a motion to set the application fee at **$200.00**. Seconded by M. O'Brien. Unanimous.

EXECUTIVE SESSION:
1. R. Basford made a motion to go into Executive Session Consultation with Deputy CEO on an ongoing enforcement matter in Shoreland Zoning 1 M.R.S.A. § 405(6)(H). Seconded by B. Chase. Unanimous.
2. R. Basford made a motion to go back into Open Session. Seconded by B. Chase. Unanimous.
3. No action taken.

REMINDERS: None

CORRESPONDENCE: None

ADJOURNMENT:
8:51 pm – R. Basford made a motion to adjourn. Seconded by B. Chase. Unanimous.

MINUTES SUBMITTED: By Stacy Patterson - Administrative Assistant/Clerk/Tax Collector/Treasurer