

Town of Burnham

Select Board Minutes

Monday, April 6, 2020

Meeting called to order at 7:00 pm by conference call.

Present: Joyce Ryan, Administrative Assistant
Select Board: George Robison, Chairman
Kristy Haworth
Wayne Mitchell

Brian Levesque Winnecook Water Shed

Approval of Select Board minutes

February 24, 2020

March 6, 2020 (combined with public hearing notes)

March 23, 2020

Motion made and seconded to accept as written.

By Roll Call: Select Board Voting Yes: Hapworth, Robison, Mitchell

Executive Session

There were no items

New Business –

Motion made and seconded to move to Lake Winnecook Watershed grant assistance item.

By Roll Call: Select Board Voting Yes: Hapworth, Robison, Mitchell

Lake Winnecook watershed grant assistance.

Motion made and seconded to write letter of support.

By Roll Call: Select Board Voting Yes: Hapworth, Robison

Select Board Voting No: Mitchell

Select Person Hapworth and Chairman Robison will be writing letter of support as individual Select Board members and not as Select Board.

To authorize the Administrative Assistant to reserve a portable toilet for Town

Beach, for the summer of 2020. Cost with once a week service \$125 a month.

Motion made and seconded for Administrative Assistant to reserve with no specific date yet and inquire of cost to place one at Transfer Station.

By Roll Call: Select Board Voting Yes: Hapworth, Robison, Mitchell

Lake Winnecook watershed grant assistance.
As above, taken out of order

Old Business –

Coronavirus

Updating the office procedure during the Coronavirus

See MMA attachment. You will see my notes at the bottom of the MMA attachment.

Motion made and seconded to have Administrative Assistant continue to work both remotely and in office as needed and Deputy not come into office at this time, will revisit office staff and hours on an as needed basis throughout the Covid-19 State of Emergency

By Roll Call: Select Board Voting Yes: Hapworth, Robison, Mitchell

Complaints – None

Reports –

Administrative Assistant

As I work remotely from my home – I seem to be busier than usual. A lot in part due to questions around what to do in certain situations concerning the States orders for social distancing and stay at home order.

The emergency phone has finally gotten emergency calls, for food, fuel oil and other items.

I have finally gotten caught up on all the meeting minutes and am working on proposed changes to the Town Meeting budget lines that have been identified as needing adjustments.

Motion made and seconded to adjourn at 8:05 pm

By Roll Call: Select Board Voting Yes: Hapworth, Robison, Mitchell

Respectfully submitted

Joyce Ryan

Town Clerk/Administrative Assistant