

# Town of Burnham

## Select Board Minutes

May 18, 2020

Meeting called to order at 7:04 pm

Present: Joyce Ryan, Administrative Assistant, Charlie King, Fire Chief, Sue King

Select Board: George Robison, Chairman (Absent)

Kristy Hapworth

Wayne Mitchell

### Approval of Warrant #11

Motion made and seconded to approve Warrant #11.

All in favor (2-0)

### Approval of Select Board minutes of May 4, 2020

Motion made and seconded to accept with correction to spelling of last name from Haworth to Hapworth and add the M.R.S.A. to executive session at end of meeting.

All in favor (2-0)

### Public Comment

Angela Einstein spoke to Select Board concerning issues of concern.

### Executive Session

1 M.R.S.A. § 405 (6) (D)

Labor Negotiation

Motion made and seconded to enter executive session 7:30

All in favor. (2-0)

Motion made and seconded to exit executive session at 8:30 pm

All in favor (2-0)

Motion made and seconded to contact Kristen Collins for legal advice.

All in favor (2-0)

### New Business -

Jolene/Rec Department

No action taken due to no show.

Petty cash/charge card

Motion made and seconded to increase the two cash up draws in the office from \$50 each to \$100 each, petty cash change box from \$100 to \$200 and for Administrative Assistant to contact bank for office charge card.

All in favor (2-0)

Appointment of Ballot Clerks

Motion made and seconded to appointment of ballot clerks submitted by the Democratic Caucus and partial list submitted by Administrative Assistant.

All in favor (2-0)

**Old Business –**

Town Meeting – Set time,

Motion made and seconded to hold annual town meeting for 1:00 pm

All in favor (2-0)

**Payroll**

Motion made and seconded to have Bangor Savings take over town payroll for the next year and have Select Board re-visit this option in a year. Authorizing \$2000 for the remainder of 2020 to be paid to Bangor Savings Bank for the services.

All in favor (2-0)

**Discussion**

LRAP funding/possible reduction in funds (see attached)

Select Board - appointment of unfilled positions (see MMA attachment)

School Budget - Public hearing/election

Cemetery/Memorial Day

Veterans Memorial – wreath

Select Board agreed to have wreath made and place at Veterans Memorial before the long weekend.

Workers Compensation/Contractors

Administrative Assistant reported the cost of Workers Comp to Contractors paid by the town, 1/3 the pay. Admin Asst will research and report back.

RFP Snowplow

Church and State 1<sup>st</sup> amendment

Sign at church should not be used to notify citizens of Election information; due to the separation of Church and State.

Work session/Special meeting

Wednesday May 27 will be a work session only of the Select Board, no items will be voted on. Discussion will be Town Meeting articles.

TAP – schedule, revisit after Town Meeting

Coronavirus office procedure update

Office hours for staff will be Monday, Wednesday and Friday for public.

Tuesday and Thursday's will be for staff to catch up on backlog of paperwork due to Civil State of Emergency called for Covid-19.

Transfer Station – Status update- Metal pile

Motion made and seconded to have Kennebec Recycle place container at transfer station.

All in favor (2-0)

**Complaints –**

Ann Goodblood – Cemetery conditions

23 Perkins – trees (branches) sticking out in road; referred to Charlie King

**Reports –** Administrative Assistant – see attached

**Executive Session**

1 M.R.S.A. § 405 (6) (A)

**Personnel Matter**

Motion made and seconded to enter executive session at 11:00 pm

**All in favor (2-0)**

Motion made and seconded to exit executive session at 11:40 pm

**All in favor (2-0)**

Motion made and seconded to accept the resignation of James Delaney, Transfer Station attendant.

**All in favor (2-0)**

**Adjourn**

Motion made and seconded to adjourn meeting at 11:46 pm

**All in favor (2-0)**