

Town of Burnham

Select Board Minutes
Monday, November 9, 2020
7:00 p.m.

Meeting called to Order at 7:09 p.m.

Present: SH, KH, WM, and 1 other

Executive Session

Motion made (KH) and seconded (WM) to take up executive session out of order.

Vote: 3 yes, 0 no.

Motion made (KH) and seconded (WM) to enter executive session pursuant to 1 M.R.S. § 405(6)(A) for discussion of personnel matters. Vote: 3 yes, 0 no.

Motion made (KH) and seconded (WM) to exit executive session. Vote: 3 yes, 0 no.

No action taken during executive session.

Approval of Select Board Meeting Minutes

Motion made (WM) and seconded (KH) to approve minutes of November 2, 2020.

Vote: 3 yes, 0 no.

Approval of Warrant #26

Motion made (KH) and seconded (WM) to approve Warrant #26. Vote: 3 yes, 0 no.

Old Business:

Office Hours

Discussion regarding return to regular office hours beginning November 16, 2020.

Administrative Assistant Vacancy

Discussion regarding applicants. KH to call references for applicant #20.

Report of Accounts

WM updated Board with estimated account balances. Discussion regarding budgeting for remainder of 2020.

New Business:

Abatements

The Board considered abatements to correct assessing error. Motion made (KH) and seconded (SH) to grant abatements #443 and #444. Vote: 3 yes, 0 no.



School Payment

Discussion regarding notice from SAD #53 that October payment was received but September payment was not. Update from Treasurer: September check was mailed but has not been cashed as of November 9, 2020. No action was taken.

P.O. Box for Treasurer

Treasurer addressed the Board regarding need for post office box to receive mail directed to Treasurer. Motion made (KH) and seconded (WM) to authorize Treasurer to expend funds for the purchase of a Treasurer's post office box. Vote: 3 yes, 0 no.

Correspondence:

The Board reviewed correspondence from the Morning Sentinel regarding renewal of the Town's subscription. Motion made (KH) and seconded (WM) to cancel Morning Sentinel subscription. Vote: 3 yes, 0 no.

Additional correspondence was reviewed. No action was taken.

Meeting adjourned at 9:29 p.m.

K. J. H. Stewart 9 Feb Wayne Mitchell