

Town of Burnham

Select Board Minutes
Monday, November 16, 2020
7:00 p.m.

Meeting called to Order at 7:00 p.m.
Present: SH, KH, WM, and 3 others.

Approval of Select Board Meeting Minutes

Motion made (WM) and seconded (KH) to approve minutes of November 9, 2020, Select Board Meeting. Vote: 3 yes, 0 no.

Approval of Warrant #27

Motion made (KH) and seconded (SH) to approve Warrant #27. Vote: 3 yes, 0 no.

Old Business:

Transfer Station: Building Quote

The Board reviewed quotes from Backyard Buildings for a small office building for the transfer station. WM will get updated quotes for a 10x12 pine building. Motion made (KH) and seconded (SH) to contract for construction of 10x12 pine building at quoted specs if updated price is within \$1,000 of previously quoted price. Vote: 3 yes, 0 no.

The Board reviewed a quote from Plymouth Engineering for the development of plans for construction of a steel building to replace the building currently covering the dumpsters. Motion made (KH) and seconded (SH) to hire Plymouth Engineering to develop plans in accordance with quoted terms. Vote: 3 yes, 0 no.

Town Beach: Brian Levesque

Brian Levesque addressed the Board regarding the process of seeking bids for completion of the work to be done to address the erosion problem at the Town beach. Brian will follow up with the engineer to obtain project specs in case an RFP is required. Research is required to determine whether an RFP is required based on the cost of the project.

soft wwm

Mill Bridge: Replacement Quote

C. King updated the Board regarding his attempts to reach Dirigo for an alternate quote for engineered plans. He has had no success reaching anyone and has not received a response to his messages.

The Board discussed moving forward with Plymouth Engineering. Research is required to determine whether the Board may move forward if the project cannot be completed and paid for before the end of the year.

Administrative Assistant Vacancy

The Board discussed revisiting the Rapid Renewal Service as a means of reducing the labor required at the town office. Additional information will be gathered for further discussion at a later date.

Report of Account Balances

The Board reviewed and discussed a report of account balances through payment of Warrant #26.

Elected or Appointed Officials

Treasurer: S. King updated the Board regarding 2018 tax liens, town bank account authorizations, Treasurer supplies purchased and/or required, and review of treasury software options.

Correspondence:

Correspondence was reviewed, and no action was taken.

Meeting adjourned 9:40 p.m.

Stuart Hall Wayne Mitchell