

Town of Burnham

Select Board Minutes
Monday, November 23, 2020
7:00 p.m.

Meeting called to Order at 7:00 p.m.

Present: SH, WM, and 4 others.

Approval of Select Board Meeting Minutes

Motion made (SH) and seconded (WM) to approve minutes of November 16, 2020, Select Board Meeting. Vote: 2 yes, 0 no.

Approval of Warrant #28

Motion made (SH) and seconded (WM) to approve Warrant #28. Vote: 2 yes, 0 no.

Old Business:

Transfer Station: Backyard Building LLC Quote

WM presented an updated quote and floor plan to the Board for review and discussion. Motion made (SH) and seconded (WM) to pay the required deposit of \$600 to secure services in accordance with the quoted terms. Vote: 2 yes, 0 no.
WM to deliver check to Backyard Building LLC.

Final Auditor's Report: RHR

The Board reviewed the final audit report from RHR. No action was taken.

Rapid Renewal: Updated Quote

The Board reviewed an updated quote for the rapid renewal program. The cost is significantly higher than shown in the previous quote. S. Patterson will contact staff at Unity and Troy for additional information regarding their use of the program and report back to the Board at a later date.

Tax Acquired Property

Scott Dodge was present to address the Board regarding tax acquired property. The Board requested he return with additional information on 11/30/2020 to continue the discussion.

Snow Plow Contract

Update: the contractor's performance bond has been received and placed on file in the office.

SCD WM

New Business

Transfer Station: Staffing for 11/24/2020

J. Brooks requested 11/24/2020 off. There is no coverage, so WM will cover to grant the time-off request.

Elected or Appointed Officials

Treasurer: Sue King

S. King updated the Board regarding Trio's accounts payable program and the projected costs.

S. King informed the Board she is in the process of completing an application for a community card with a \$10,000 limit for use by office staff. There can be both a per month limit and a per transaction limit.

S. King is having trouble balancing the accounts. The credit card payments have been causing problems in the accounting since July and S. King is working together to resolve the problem with the help of S. Patterson, who will contact InforME for further assistance.

S. King updated the Board regarding the check for the school payment that was cancelled. The bank advised S. King she may not want to cancel the check, but it was cancelled per the Board's previous decision.

Fire Chief: Charlie King

C. King is looking into process for a side-by-side ATV for fire department use.

Recreation Committee: Jolene Chase

The Board reviewed a letter from Jolene Chase requesting the Board's opinion on various Christmas activities to be sponsored by the Recreation Committee. The Board will review the letter and take up further discussion on 11/30/2020.

Complaints

The Board reviewed a complaint from a customer at the transfer station regarding vulgar language displayed in the window of an employee's vehicle at the transfer station. The Board will research options for addressing the complaint and discuss at a later date.

The Board reviewed an additional complaint from the same customer regarding the transfer station attendant's failure to properly assist customers. No action was taken.

Correspondence:

Correspondence was reviewed, and no action was taken.

Meeting adjourned 8:37 p.m.



Stuart King Wayne Mitchell