

Town of Burnham

Minutes
Select Board ~~Agenda~~
Monday, November 30, 2020
7:00 p.m.

Meeting called to Order at 7:05 p.m.

Present: SH, WM, (KH via telephone), and two others

Approval of Select Board Meeting Minutes

Motion made (WM) and seconded (SH) to accept the minutes of the November 23, 2020 Select Board meeting as presented. Vote: 3 yes, 0 no.

Warrant #29

Motion made (SH) and seconded (KH) to pay Warrant #29. Vote: 2 yes, 0 no, 1 abstain.

Old Business

Tax Acquired Property: Scott Dodge (7:30 p.m.)

Mr. Dodge would like to pay all back taxes (2017, 2018, 2019, 2020) to get the property back. The Board discussed the circumstances of the contract between the landowner and Mr. Dodge and the issue of who currently owns the land. The Board needs to research legal questions related to Mr. Dodge's proposal. Tabled until 12/14.

Transfer Station: Plymouth Engineering Quote

The Board reviewed a quote dated 11/2/2020 for the creation of engineered plans for construction of a building at the transfer station. The quoted price includes the floor plans, assistance with the RFP process, construction administration services, and project oversight. Motion made (KH) and seconded (WM) to sign and return 11/2/2020 quote from Plymouth Engineer to secure services in accordance with the quoted terms. Vote: 3 yes, 0 no.

Mill Bridge: Plymouth Engineering Quote

The Board reviewed a quote dated 9/3/2020 for the creation of engineered plans for the replacement of Mill Bridge. Review maintenance records, development of plan alternatives, assistance with grant application process, assistance obtaining necessary permits, develop design plans for budgeting, and assistance with RFP process. Motion made (WM) and seconded (KH) to sign and return 9/3/2020 quote from Plymouth Engineer to secure services in accordance with the quoted terms. Vote: 3 yes, 0 no.

wm scf

Town Beach: Erosion Project

The Board needs to review Town Articles/Ordinances to determine when a project requires an RFP. The Town will need to consider the issue again at Town Meeting in March 2021 because the work cannot be completed this year and the funds do not carry over. An Article will be drafted for Town Meeting, and in the meantime, the Board will research the question of whether an RFP will be needed.

Rapid Renewal: Update

The Board discussed reports from other towns (Troy and Unity) that utilize the program. The cost for the program would include a one-time fee of \$1,075 for set-up and then a \$225 annual maintenance fee. Further research will be conducted and the Board will revisit the issue at a later date.

Administrative Assistant

KH updated the Board regarding completed reference checks for applicant #20. The Board will discuss the position further at the next meeting.

Elected or Appointed Officials

Recreation Committee: Jolene Chase

The Board reviewed a letter from Jolene Chase asking the Board to consider several Christmas project ideas: (1) a tree lighting ceremony between the Town Hall and the church property, (2) sleigh rides, and (3) a giving tree at Patterson's store. In light of current regulations related to COVID-19, the Board encourages the Committee Chair to develop a proposal, with an estimated budget, for a giving tree project.

Treasurer: Sue King

S. King addressed the Board regarding tax acquired property. S. King will discuss the TAP list with the assessors when they are in the office this week. KH will contact Kristin Collins to request her participation at the 12/14 Select Board meeting to discuss issues related to TAP.

S. King is still working on sorting out the credit card payments to balance the bank accounts.

Meeting adjourned at 9:25 p.m.

