

Town of Burnham

Select Board Minutes
Monday, December 14, 2020
7:00 p.m.

Meeting called to Order at 7:05 p.m.

Present: SH, WM, KH, and three others

Approval of Select Board Meeting Minutes

Motion made (SH) and seconded (WM) to accept the minutes of the December 7, 2020 Select Board meeting as presented. Vote: 3 yes, 0 no.

Warrant #31

Motion made (SH) and seconded (KH) to pay Warrant #31. Vote: 3 yes, 0 no.

Old Business

Transfer Station

Complaint Follow-Up: the Board reviewed and discussed a response from MMA regarding a window sticker on a vehicle at the transfer station. No action was taken.

WM updated the Board regarding delivery of the new attendant's building, and the Board discussed signs to be installed for compliance with insurance requirements.

Tax Acquired Property

Kristin Collins: 8:00 p.m.: The Board had a conference call with Attorney Collins to discuss procedures for handling tax acquired property. Attorney Collins advised the Board regarding preparation of bid notices for tax acquired personal property located on private land.

KH will contact assessors regarding procedure for assessment of taxes upon decease of property owner.

Administrative Assistant Vacancy

The Board discussed an additional applicant interested in the position. WM will follow up with the application for additional information.

Rapid Renewal Program: Update

WM

KMM

The Board reviewed and discussed an updated quote for set-up and maintenance of the Rapid Renewal Program for online vehicle registration renewal. No action was taken.

New Business

Transfer Station: Quotes for Heat

The Board reviewed quotes from Fabian Oil, Suburban Propane, and Waldo County Oil. Motion was made (WM) and seconded (KH) to purchase a heater and propane from Suburban Propane. Vote: 3 yes, 0 no.

Mill Bridge

The Board reviewed correspondence from ME DOT regarding intent to post the road if not posted by the Town. C. King installed posts and signs should be available this week. S. Patterson will forward a copy of the ME DOT letter to Plymouth Engineering.

Elected or Appointed Officials

Remaining Treasurer's Pay

The Board reviewed a request for reimbursement and final salary payment for outgoing Treasurer and discussed allocation of Treasurer's pay.

Appointment of Planning Board Member

Motion made (WM) and seconded (KH) to appoint Lisa Poulin to serve as a Planning Board Member, effective immediately through March 31, 2025.
Vote: 3 yes, 0 no.

Treasurer: Sue King

Sue King updated the Board regarding efforts to work remotely. VPN connection is not currently available.

The accounts are finally balanced after an update from InforMe regarding a refund due the Town.

Correspondence was reviewed. No action was taken.

Meeting adjourned at 9:47 p.m.

Wayne Mitchell

K. J. Hopk