

Town of Burnham

Select Board Meeting Minutes
Monday, January 11, 2021
6:45 p.m.

Meeting called to Order at 7:01 p.m.
Present: WM, KH, and 2 others

Approval of January 4, 2021 Select Board Meeting Minutes

Motion made (WM) and seconded (KH) to approve the minutes of the January 4, 2021 Select Board Meeting as amended. Vote: 2 yes, 0 no.

Warrant #2

Motion made (WM) and seconded (KH) to approve Warrant #2. Vote: 2 yes, 0 no.

The Board discussed an ongoing issue regarding preparation of time sheets by town employees. No action was taken.

Officials Budget Meeting: 7:30 p.m. – 9:40 p.m.

Old Business

Transfer Station

Fabian Oil is scheduled to be at the transfer station on 1/18 for heater installation. After installation, WM will distribute keys to new office building to essential personnel.

Motion made (WM) and seconded (KH) for WM to purchase table and broom and dustpan from Mac's hardware, to be stored in new transfer station office.
Vote: 2 yes, 0 no.

Plymouth Engineering: Update

The Board discussed progress updates on the Mill Bridge and Transfer Station projects.

Town Credit Cards

The Treasurer updated the Board regarding receipt of credit cards for the Treasurer and office staff. Motion made (WM) and seconded (KH) to place limits of \$500 for office staff and \$1,000 for Treasurer. Vote: 2 yes, 0 no.

 WM KH

New Business

Transfer Station: Resignation

Motion made (KH) and seconded (WM) to accept the resignation of Jacob Brooks as transfer station attended effective January 26, 2021. Vote: 2 yes, 0 no.

Position to be advertised as immediate opening.

Sand and Salt Shed Doors

The Board discussed the condition of the doors at the sand and salt shed, which are currently in disrepair. WM will contact PDQ in Waterville to get an estimate for the cost of repair.

General Assistance Contract

The Board reviewed correspondence regarding the need for an updated contact person for the general assistance program. No action was taken.

Municipal Building: Bathroom

The Board discussed ongoing problems with public use of the restroom at the municipal building. Until further notice, public access will be restricted.

10:05 p.m. Motion made (KH) and seconded (WM) to adjourn. Vote: 2 yes, 0 no.





