

## Fee Payment Information

P & S Evolutions, LLC provides affordable high quality psychological services. We use a sliding scale option to adjust fees based on income and family size aimed to make the cost of services affordable.

### **What are the payment options?**

The payment option is self-pay (out-of-pocket) only. Although we do not accept insurance, we provide you with a statement of services that include the necessary information to submit for reimbursement through your insurance company.

Payment for services are credit card, cash, money order and cashier check. With regard to cashier check, you will need to go through your bank to request the cashier check in the amount owed. In turn, the bank will debit the amount from your account immediately.

### **What is the Sliding Scale?**

Cost of services can be reduced based on your current income and household size. Reductions range from 10% to 75%. You must complete the Sliding Scale Application with supporting documentation to determine if you are eligible for a reduction in the cost of services. Otherwise, you will be charged the full cost of service. Below describes the type of supporting documentation required:

- Current Proof of Income (e.g., verification from public assistance, social security, Medicaid, disability; two current pay stubs from employer, two current check stubs from unemployment benefits, or recent Tax statement if self-employed; a letter from probation officer, case manager, director of shelter on letterhead if there are no sources of income. A notarized statement from someone who supports you and the type of support (e.g., financial, housing) if not affiliated with an agency.
- Current Proof of Household Size (e.g., medical card, report card, letter of confirmation from probation officer, case manager, director of shelter, etc. on letterhead). Household size can include non-biological dependents or members.
- Current Proof of Address (e.g., state identification, driver's license, public assistance/disability card, Medicaid card, two utility bills within the last two months).

### **What is the procedure?**

You must complete the sliding scale application and submit the application along with the supporting documentation for current proof of income, household size and address. The information can be mailed to P & S Evolutions, LLC, 30 N. Michigan Ave, Ste 1125, Chicago, IL 60602 or faxed to 888-259-5613.

### **When will I know how much services will cost?**

You will be informed of the cost of services prior to intake so that you can make an informed decision about proceeding.