



# DATA PRIVACY

AKC International Solutions LTD

## Abstract

In a business context, data privacy goes beyond the privacy of employees and customers. Data privacy also concerns the information that helps the company operate. This could involve things like proprietary research, development data, or financial information.



## **Data Protection**

Any and all information and data held by AKC International Solutions LTD such as financial information, business plans, technical information, HR related data for employees and customers. Non-authorized access or use you are not allowed to be divulged, used or disclosed unless a written consent is granted by the owner of said information. Non-authorized access, use and disclosure may also be a violation of laws, and will be prosecuted to the extend of said laws.

## **Privacy & Confidentiality**

AKC International Solutions LTD has a wide variety of assets, including physical assets, proprietary information and intellectual property. Employees are responsible for protecting the property entrusted to them and for helping to protect AKC's assets in general. To do all stakeholders, employees and contractors must be aware of and understand AKC's procedures and how they help manage all Company assets accordingly.

## **Documents and Records Retention**

AKC International Solutions LTD operations require us to acquire and maintain personal and commercial information, documents and records. Accordingly, this policy is in place to manage the retention and destruction if needed to these records based and controlled by the two paragraphs above. This policy should be followed unless notified by legal capacities the required documentation may be needed for audits, investigation or litigations.

*Ali Abdulla . Managing director on behalf of the board. London 2022*

A handwritten signature in black ink, consisting of stylized initials 'A' and 'A' followed by a long horizontal line that ends in an arrowhead.