

**Board of Health Meeting
Minutes
April 24, 2024**

The meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Stafford on Wednesday, April 24, 2024 at 10:00 a.m. at the Iron County office in Crystal Falls, Michigan.

Roll Call was taken: Present were Board Members: Mike Stafford, Vice-Chairperson; Barbara Kramer; Ean Bruette, Mark Stauber and Henry Wender. Also, present were Dr. Robert Van Howe, Medical Director; Daren Deyaert, RS, Health Officer; Tina Edlund, Finance Director; Angela Applekamp, BSN RN, Community Health Services Director; Wade Dishaw, REHS, Environmental Health Director, Jessica Perry, Emergency Preparedness Coordinator and Kristina Santilli, Office Supervisor.

Excused: Joe Stevens, Chairperson

M/S/C (Wender/Stauber) to **Adopt the Agenda** with the addition under Old Business, 8.a. BOH Bylaws.

M/S/C (Wender/Kramer) to **approve the March 27, 2024 Minutes**.

M/S/C (Kramer/Stauber) to accept the **Director Reports**.

Mr. Deyaert informed everyone that the **sale** of the Iron River office has been finalized. He has begun working with a local contractor/consultant to create **RFPs** for upcoming building projects. Currently, the priority is to send out RFPs for the Kingsford office to replace the roof, soffit, and fascia.

Ms. Applekamp informed the Board that she recently filled the **Hearing and Vision technician** position. She provided a brief update on **measles** cases. DIDHD recently had a measles exercise with staff to prepare and practice a response plan in the event of local cases. Ms. Applekamp discussed the planned **lactation stations** for this year. The lactation station will be offered at local fairs; however, to respect staff time and community needs, it may not be attending the same events in the past.

Mr. Dishaw discussed the **Tick Identification program** that is available through MDHHS. He also let the Board know that DIDHD has been approved for a **tick and mosquito surveillance program**; this is a \$9,000.00 grant that will cover the ten-week program for Dickinson County. Mr. Dishaw attended the **One Big Day for Health Kids** event recently and felt that it was very beneficial; he had the opportunity to answer questions the public had regarding Environmental Health.

Dr. Van Howe spoke about **Avian Flu** and how the virus is transmitted between people, birds and animals.

M/S (Stauber/Wender) to approve the **March 2024 Finance Report**. Roll Call Vote: All Ayes.

Ms. Edlund informed the Board that the Crystal Falls **mortgage** has roughly \$168,000.00 left on the loan, and she would like to pay it off by this October. The **Auditors** will be on-site the week of May 20th.

The actual **cash balance** at 3/31/2024 is \$1,205,155.52. All State funding takebacks for 2023 have been returned.

M/S (Stauber/Kramer) Approved **April 2024 Vouchers**. Roll Call Vote: All Ayes. April: Payroll Expense \$ 129,859.37; Workforce Retention \$76,754.47; General Expense \$ 177,249.59 and Travel Expense \$70.86. Total Claims: \$383,934.29.

There was no **Public Comment**.

Under Old Business:

M/S/C (Kramer/Bruette) to approve the **Board of Health Bylaws** as amended.

Under New Business:

M/S/C (Stauber/Wender) to approve the revised policy **8-1.100 Dress Code**.

M/S/C (Kramer/Wender) to approve the revised policy **5-1.060 Department Lockdown Procedure**.

Under Educational Presentation:

Jessica Perry, EPC for DIDHD presented on the **Strategic National Stockpile**.

Under Other Information:

Mr. Deyaert informed the Board that DIDHD will be receiving an additional \$10,000.00 to continue their Local Health Department marketing campaign.

Ms. Kramer said the new Cancer Center at Marshfield Medical Center Dickinson is about 80% complete; they plan to be up and running by July 15, 2024.

There was no **Other Business**.

M/S/C (Wender/Kramer) to **Adjourn** at 10:48 a.m. The next Board of Health Meeting will be held on Wednesday, May 29, 2024 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.

Respectfully Submitted:



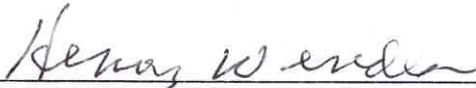
Kristina Santilli, Office Supervisor



Mike Stafford, Vice-Chairperson



Joe Stevens, Chairperson



Henry Wender
Board Member