

**Board of Health Meeting
Minutes
June 26, 2024**

The meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Stevens on Wednesday, June 26, 2024 at 10:00 a.m. at the Iron County office in Crystal Falls, Michigan.

Roll Call was taken: Present were Board Members: Joe Stevens, Chairperson; Mike Stafford, Vice-Chairperson; Barbara Kramer; Ean Bruette and Henry Wender. Also, present were Dr. Robert Van Howe, Medical Director(via telephone); Daren Deyaert, RS, Health Officer; Tina Edlund, Finance Director; Angela Applekamp, BSN RN, Community Health Services Director; Wade Dishaw, REHS, Environmental Health Director, and Kristina Santilli, Office Supervisor.

Excused: Mark Stauber

M/S/C (Kramer/Bruette) to **Adopt the Agenda** as presented.

M/S/C (Wender/Stafford) to **approve the May 29, 2024 Minutes** as presented.

Mr. Deyaert discussed the upcoming **building projects** related to **infrastructure funding**. He met with Okler regarding the IC and DC roof projects. Mr. Deyaert is working with MBM to replace the current residential employee entrance door with a commercial grade product. Future projects include a handicapped accessible entrance for the Kingsford office and a new parking lot for the Crystal Falls location.

Ms. Applekamp gave a couple of updates on the Family Planning Program. The Title X program is now requiring all family planning programs to use a **"TICAT" Trauma Informed Care Assessment Tool**. DIDHD will implement a trauma team to ensure the clinic areas feel safe and secure for clients and staff. DIDHD is one of four health departments in the state that will be participating in the **Chlamydia Project**. The project goal is to increase chlamydia testing in Dickinson and Iron counties.

Mr. Dishaw discussed summer **food safety**. He spoke about food safety procedures to help prevent foodborne illnesses that can occur during the hot, humid weather during summer months.

Dr. Van Howe spoke about the rise of **COVID-19** cases and the importance of following CDC booster recommendations.

M/S/C (Stafford/Kramer) to accept the **Director Reports**.

M/S (Stafford/Wender) to approve the **May 2024 Finance Report**. Roll Call Vote: All Ayes.

Ms. Edlund informed the Board that the Crystal Falls **mortgage** has been paid off. Ms. Edlund recently received the MERS actuarial. She will review the information and discuss it at next month's meeting.

The actual **cash balance** at 5/31/2024 is \$1,657,924.87.

M/S (Kramer/Stevens) Approved **May 2024 and June 2024 Vouchers**. Roll Call Vote: All Ayes. May: Payroll Expense \$ 66,920.00. June: Payroll Expense \$66,582.19; Workforce Retention \$73,982.41; General Expense \$ 344,738.52 and Travel Expense \$548.88. Total Claims: \$552,772.00.

Mr. Stafford inquired about the Sentinel voucher. The "HANS" is the hardware maintenance contract for the firewalls.

There was no **Public Comment**.

There was no Old Business.

Mr. Stevens inquired about local blastomycosis cases and how communication works between different states.

Under **New Business**:

M/S (Kramer/Stafford) to approve the **3-1.040 Travel Policy** as presented. Roll Call Vote: All Ayes.

M/S (Stafford/Kramer) to accept the **Dickinson county window replacement bid** from St. George Glass & Window in the amount of \$82,089.59. Roll Call Vote: All Ayes.

Business	Total Estimate for Dickinson County Roof Project
St. George Glass & Window	\$ 82,089.59
Nocerini Construction INC.	\$ 92,451.57

There was no **Educational Presentation**.


There was no **Other Information**.

There was no **Other Business**.

M/S/C (Kramer/Wender) to **Adjourn** at 10:45 a.m. The next Board of Health Meeting will be held on Wednesday, July 31, 2024 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.

Respectfully Submitted:


Kristina Santilli, Office Supervisor


Joe Stevens, Chairperson


Mike Stafford, Vice-Chairperson


Board Member