

**Board of Health Meeting
Minutes
November 27, 2023**

The meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Stevens on Wednesday, November 27, 2023 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.

Roll Call was taken: Present were Board Members: Joe Stevens; Chairperson; Barbara Kramer; Mark Stauber; Ean Bruette, and Henry Wender. Also present were Dr. Robert Van Howe, Medical Director; Daren Deyaert, RS, Health Officer; Angela Applekamp, BSN RN, Community Health Services Director; Tina Edlund, Finance Director, Wade Dishaw, REHS, Environmental Health Director and Kristina Santilli, Office Supervisor.

Excused: Mike Stafford, Vice-Chairperson;

M/S/C (Kramer/Stauber) to **Adopt the Agenda** as presented.

M/S/C (Wender/Stevens) to **approve the October 27, 2023 Minutes** as presented.

M/S/C (Kramer/Stauber) to accept the **Director Reports**.

Mr. Deyaert discussed a few sources of funding. He recently received an approval letter letting DIDHD know that the department was awarded funding for the infrastructure grant (\$704,738.00) and the Special Workforce Development grant (\$110,000.00). Additionally, the dept expects to receive an award letter for the original Workforce Development grant (\$ 150,000.00), but no official notice has arrived yet. The guidelines for the funding are very specific. Funding will be used for updates to the current structures and staff retention bonuses.

Ms. Applekamp explained how she is currently in the middle of a **State MIHP review**. Pre review documents including staff licenses, training certificates, policies and outreach activities needed to be faxed. The state will request 20 randomly selected charts to be reviewed. Ms. Applekamp along with a EH sanitarian recently presented on **lead** at a Health Advisory Committee meeting. The presentation included information and programs available to at risk families.

Mr. Dishaw notified the Board of upcoming **Food Manager Certification Classes**. Classes will take place on February 13th and February 15th. Each state food licensed facility is required to have one certified manager per license.

Dr. Van Howe's report discussed **respiratory syncytial virus or RSV**. He explained the vaccines and monoclonal antibody treatments that are currently available.

M/S (Wender/Stauber) to approve the **October 2023 Finance Report**. Roll Call Vote: All Ayes.

The actual **cash balance** at 10/31/2023 is \$1,403,741.69. Actual cash balance at 10/31/23 minus State funding takeback is \$ 984,882.49.

M/S/C (Kramer/Stauber) to **Adjourn** at 10:40 a.m. The next Board of Health Meeting will be held on Wednesday, December 27, 2023 at 10:00 a.m. at the Iron County office in Crystal Falls, Michigan.

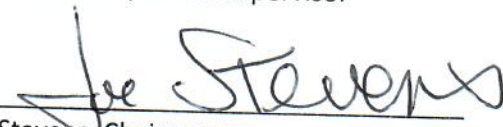
Respectfully Submitted:




Kristina Santilli, Office Supervisor



Mike Stafford, Vice-Chairperson



Joe Stevens, Chairperson



Board Member