

**Board of Health Meeting  
Minutes  
December 19, 2024**

The meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Stevens on Thursday, December 19, 2024 at 10:00 a.m. at the Iron County office in Crystal Falls, Michigan.

**Roll Call** was taken: Present were Board Members: Joe Stevens, Chairperson; Barbara Kramer, Mark Stauber; Henry Wender and Ean Bruette. Also, present were Dr. Robert Van Howe, Medical Director (via telephone); Daren Deyaert, RS, Health Officer; Angela Applekamp; BSN RN, Community Health Services Director; Wade Dishaw, REHS, Environmental Health Director; Tina Edlund, Finance Director; and Kristina Santilli, Office Supervisor.

M/S/C (Stauber/Wender) to **Adopt the Agenda** as presented.

M/S/C (Kramer/Bruette) to **approve the October 30, 2024 Minutes** as presented.

Mr. Deyaert presented a list of **Department accomplishments** from 2017-Present day. He thanked the Board for supporting the department over the years. He credits the accomplishments to the teamwork between DIDHD management and the Board. Mr. Deyaert also discussed projects that are budgeted for the 2025.

Ms. Applekamp shared the information about the **Women, Infant, Children (WIC) program**. WIC brought in a total of \$578,292.79 to local stores in Dickinson and Iron counties during 2024. She also briefly went over the 2024 fiscal year caseload for the **Family Planning** program.

Mr. Dishaw informed the Board that DIDHD has been working with a MDHHS epidemiologist on a recent **foodborne illness investigation** that occurred at training at Ski Brule. It is highly likely that it was from contaminated food; however, they were unable to determine with confidence due to the small number of people available for interview. Mr. Dishaw also answered questions regarding the proposed **Statewide Sewage Code**.

Dr. Van Howe attended via telephone. He provided a report on **giardiasis**. Giardiasis is caused by a parasite that is ingested through untreated water, contaminated food, or fecal material. He also gave an update on **Avian flu cases**; currently there have been no human-to-human cases.

M/S/C (Stauber/Kramer) to accept the **Director Reports**.

M/S (Bruette/Stauber) to approve the **November 2024 Finance Report**. Roll Call Vote: All Ayes.

The actual **cash balance** at 11/30/2024 is \$1,643,188.84.

Ms. Edlund informed the Board that the estimated funding that will be sent back to the State is \$ 204,785.74. With the estimated takeback, cash balance would be \$ 1,360,420.70, which represents roughly 3.51 months of expenditures.

Ms. Edlund informed the Board that she anticipates a gain of approximately \$200,000.00. She expressed that she would like to invest the money into the **MERS surplus fund**.

M/S (Stauber/Kramer) to approve investing up to \$150,000.00 at Ms. Edlund's discretion to the **MERS surplus fund**. Roll Call Vote: All Ayes.

M/S (Stauber/Stevens) Approved **October 2024, November 2024, December 2024 Vouchers**. Roll Call Vote: All Ayes. **October**: Payroll Expense \$65,630.15; **November**: Payroll Expense \$133,841.33, General Expense: \$101,120.87, and Travel Expense: \$793.17; **December**: Payroll Expense \$66,153.60, General Expense \$51,573.99, and Travel Expense \$521. **Total Claims**: \$419,634.75.

Under **Public Comment**:

Mr. Stafford thanked the Board and DIDHD. He enjoyed his time working with the Board and staff. He thanked DIDHD for doing a great job. The Board expressed thanks for the time and effort Mr. Stafford gave while serving on the Board.

**There was no Old Business.**

Under **New Business**:

M/S/C (Stauber/Kramer) to approve the **2025 Board of Health Meeting Schedule** as presented.

M/S (Stauber/Wender) to renew the existing **Simply Blue HRA PPO Gold insurance**. Ms. Edlund is looking for alternatives for future considerations. Roll Call Vote: All Ayes.

M/S/C (Stauber/Kramer) to approve a posting for a **full-time health educator** to teach Botvins.

M/S/C (Kramer/Bruette) to approve **3-1.041 Vehicle Use Policy** as presented.

M/S/C (Stauber/Bruette) to approve **5-1.050 Facility Emergency Plan** as presented.

M/S (Kramer/Stauber) to execute **Amendment #2 to the FY2025 Comprehensive Agreement**. Roll Call Vote: All Ayes.

M/S (Kramer/Wender) to approve the proposed **2025 DIDHD Budget**. Roll Call Vote: All Ayes.

M/S (Stauber/Bruette) to approve the 4-year **MNA and AFCSME Contracts** as presented this will also include **Non-Union staff**.

There was no **Educational Presentation**.

There was no **Other Information**.

Under **Other Business**:

Mr. Stauber stated that he will miss the Board members that will be leaving and hopes for a smooth transition with the new upcoming members.

Mr. Kramer appreciated her time on the Board of Health and thanked those in attendance. She also informed everyone that **KOALA** (Kites Over Awesome Lake Antoine) will be taking place at Lake Antoine on January 11, 2025.


Mr. Deyaert thanked Mr. Wender, Ms. Kramer, and Mr. Stafford for their time on the Board of Health.

M/S/C (Wender/Kramer) to **Adjourn** at 10:50 a.m. The next Board of Health Meeting will be held on Wednesday, January 29, 2025 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.

Respectfully Submitted:

  
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Kristina Santilli, Office Supervisor

  
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Joe Stevens, Chairperson

  
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Board Member

  
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Board Member