

**Board of Health Meeting
Minutes
October 29, 2025**

The meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Stevens on Wednesday, October 29, 2025 at 10:00 a.m. at the Iron County office in Crystal Falls, Michigan.

Roll Call was taken: Present were Board Members: Joe Stevens, Chairperson; Mark Stauber, Vice-Chairperson, Pete Judd, Dan Harrington, Ean Bruette and Victoria Jakel. Also, present was Daren Deyaert, RS, Health Officer; Dr. Robert Van Howe, Medical Director; Wade Dishaw, REHS, Environmental Health Director; Tina Edlund, Finance Director; and Kristina Santilli, Office Supervisor.

M/S/C (Stauber/Bruette) to **Adopt the Agenda** as presented.

M/S/C (Stauber/Jakel) to **approve the September 24, 2025 Minutes** as presented.
Abstained: Mr. Harrington.

Mr. Deyaert informed the Board of his intended retirement date of February 27, 2026. He discussed funding; currently all funding has come through as expected. There are some concerns with WIC and Title X funding, but no new information. He discussed infrastructure funding projects; the IC parking lot project has been completed. Mr. Deyaert asked the Board for approval to seek bids to build garages in both counties; resurface the DC parking lot; and landscaping for both locations.

M/S/C (Stauber/Bruette) to seek **bids** for landscaping and garages for both offices and bids to resurface the DC parking lot. All Ayes.

Ms. Applekamp provided a report on the **WIC program** and utilization.

Mr. Dishaw discussed the importance of testing your **water well systems** for bacteria and how often it is necessary.

Dr. Van Howe gave a report on the **Title X Family Planning program**. He explained how the program is funded and the amount of funds necessary to run the program. The current proposed budget for fiscal year 2026 includes \$0 for Title X.

M/S/C (Stauber/Stevens) to send a letter to congress and the senators expressing the need and support for **Title X funding** in our community. Ayes: Stauber, Stevens, Jakel, Bruette, Judd. Nays: Harrington

M/S/C (Bruette/Judd) to accept the **Director Reports**.

M/S (Stauber/Jakel) to approve the final **September 2025 Finance Report**. Roll Call Vote: All Ayes.

The actual **cash balance** at 09/30/2025 is \$2,112,253.30.

M/S (Bruette/Judd) Approved the **October 2025 Vouchers**. Roll Call Vote: All Ayes. October: Payroll Expense \$ 144,887.13; General Expense \$ 290,179.95 and Travel Expense \$400.18.
Total Claims: \$435,467.26.

There was no **Public Comment**.

There was no **Old Business**.

Under **New Business**:

M/S (Stauber/Bruette) to approve the upgrade from **MS Office 365** Standard licenses to **Premium licenses** to enhance security features needed to be HIPAA compliant. Roll Call Vote: All Ayes.

M/S/C (Jakel/Stauber) to approve the updated policy **6-1.060 General Ledger**.

M/S/C (Stauber/Bruette) to approve updates for policy **6-1.050 Effective Systems of Internal Control**.

M/S/C (Stauber/Judd) to execute **Amendment #1 to the FY2026 Comprehensive Agreement**. This amendment will increase the HIV Prevention and LHD Sharing support programs.

Under **Educational Presentation**:

Mr. Dishaw gave a presentation on **Environmental Health programs** including Campgrounds, Swimming Pools, Ticks and Lyme disease, Inland Beach Monitoring, Child and Adult Care Centers, Waste Management, Body Art, Radon, and Animal Bites.

There was no **Other Information**.

Under **Other Business**:

Mr. Stevens said that Dickinson County is struggling without an **IT person** on staff. He inquired if DIDHD would like to share IT services; however, due to time constraints already at DIDHD, this would not be possible.

M/S/C (Stauber/Bruette) to **Adjourn** at 10:56 a.m. The next Board of Health Meeting will be held on Wednesday, November 26, 2025 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.

Respectfully Submitted:



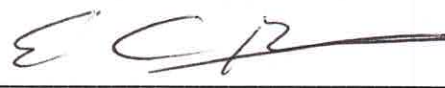
Kristina Santilli, Office Supervisor



Joe Stevens, Chairperson



Mark Stauber, Vice-Chairperson



Board Member