

**Board of Health Meeting
Minutes
May 27, 2026**

The meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Stevens on Wednesday, May 27, 2026 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.

Roll Call was taken: Present were Board Members: Joe Stevens, Vice-Chairperson; Pete Judd; Dan Harrington and Victoria Jakel. Also, present was Wade Dishaw, REHS, Health Officer; Angela Applekamp, Community Health Services Director; Sheila McNulty, REHS, Environmental Health Director; Tina Edlund, Finance Director; and Kristina Santilli, Office Supervisor
Excused: Mark Stauber, Chairperson; Absent: Ean Bruette

M/S/C (Harrington/Judd) to **Adopt the Agenda** as presented.

M/S/C (Judd/Jakel) to **approve the April 29, 2026 Minutes** as presented.

Mr. Bruette arrived at 10:03 a.m.

Mr. Dishaw and the Emergency Preparedness Coordinator recently participated in a **Public Health Emergency Preparedness Drill** as part of the Michigan/Wisconsin Border Group. The drill was completed using the Michigan Health Alert Network (MIHAN). There were 47 participants from both states; of the 47, 43 responded within 24 hours which was a 91% response rate; the goal is to work toward 100%. Overall, it was a successful drill and now they are aware of some technical issues that can be corrected in the future.

Ms. Applekamp provided an update on **Community Outreach** that took place at the recent One Big Day for Healthy Kids event. Information on Community Health programs, Botvins, and Environmental Health programs was distributed. She also provided an overview of the **Kindergarten Oral Health Assessment Program (KOHA)**.

Dr. Van Howe, Medical Director, arrived at 10:09 a.m.

Ms. McNulty explained the **Tick-borne disease outreach** that the Environmental Health (EH) Division is currently working on, including radio interviews, news releases, social media posts, and distributing educational flyers to State of Michigan and county campgrounds and trails. She informed the Board of a recent two-day free **Plan Review training course** that EH staff attended. It was put on by the Michigan Department of Agriculture. The EH division has been busy reviewing plans, recently 7 fixed food establishments and 10 food trucks.

Dr. Van Howe provided an informational report on **hantavirus disease**. He discussed transmission, diagnosis, symptoms, and fatality rates.

M/S/C (Jakel/Judd) to accept the **Director Reports**.

M/S (Judd/Bruette) to approve the **April 2026 Finance Reports**. Roll Call Vote: All Ayes.

The actual **cash balance** at 4/30/2026 is \$1,542,162.48.

Ms. Edlund informed the Board that she had just completed the **annual finance audit** and there were no findings.

Mr. Judd asked why the cash balance was higher last April compared to this year. Ms. Edlund explained that the department had received millage funding in April of last year.

M/S (Bruette/Stevens) Approved the **April 2026 and May 2026 Vouchers**. Roll Call Vote: All Ayes.
April: Payroll Expense \$71,640.49. May: Payroll Expense \$71,243.66; General Expense \$ 99,034.85 and Travel Expense \$433.08. Total Claims: \$242,352.08.

There was no **Public Comment**.

Under Old Business:

Mr. Dishaw provided follow-up information on a question Mr. Harrington had regarding the construction code changes regarding **fee setting** and how that relates to DIDHD's well/septic program. DIDHD does not fall under the construction code; the health department follows the public health code; therefore, the article is irrelevant.

Under New Business:

M/S (Bruette/Jakel) to approve the **DC parking lot seal coating bid** from Back in Black in the amount of \$10,799.00. Roll Call Vote: Ayes- Bruette, Harrington, Jakel, Judd ; Nay-Stevens

Company	Total Bid Amount
The Asphalt Doctor	\$ 4,995.00 (one coat) \$6,595.00 (two coat)
Back in Black	\$10,799.00 (includes repairs w/ mastic)
Jet-Black	\$14,921.55 (includes repairs and brush applied)

M/S (Stevens/Bruette) to approve the **DC office landscaping** bid from R&A Outdoor Services in the amount of \$4,150.00. Roll Call Vote: Ayes-Stevens, Jakel, Judd, Bruette; Nay-Harrington

R&A Outdoor Services was the only bid received and it was under the Board approved amount of \$5000.00.

M/S/C (Bruette/Jakel) to approve **7-1.050 Confidentiality of Client and Personnel Files** policy as presented.

M/S (Bruette/Judd) to execute **Amendment #3 to the FY2026 Comprehensive Agreement**. Roll Call Vote: All Ayes.

There was no **Educational Presentation**.

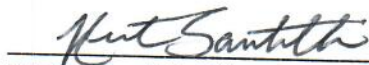
Under **Other Information**:

Mr. Bruette apologized for his tardiness due to road construction.

There was no **Other Business**.

M/S/C (Jakel/Harrington) to **Adjourn** at 10:45 a.m. The next Board of Health Meeting will be held on Wednesday, June 24, 2026 at 10:00 a.m. at the Iron County office in Crystal Falls, Michigan.

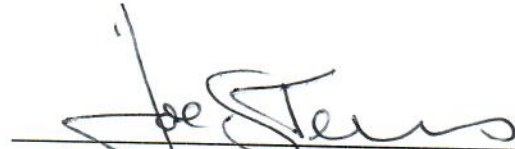
Respectfully Submitted:



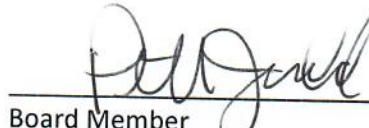
Kristina Santilli, Office Supervisor



Mark Stauber, Chairperson



Joe Stevens, Vice-Chairperson



Board Member