

**Board of Health Meeting
Minutes
April 30, 2025**

The meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Stevens on Wednesday, April 30, 2025 at 10:00 a.m. at the Iron County office in Crystal Falls, Michigan.

Roll Call was taken: Present were Board Members: Joe Stevens, Chairperson; Mark Stauber, Vice-Chairperson, Pete Judd, Victoria Jakel, Dan Harrington and Ean Bruette. Also, present was Dr. Robert Van Howe, Medical Director; Daren Deyaert, RS, Health Officer; Wade Dishaw, REHS, Environmental Health Director; Angela Applekamp, Community Health Services Director; Tina Edlund, Finance Director; Kristina Santilli, Office Supervisor and Jessica Perry, Emergency Preparedness Coordinator.

M/S/C (Stauber/Bruette) to **Adopt the Agenda** as presented.

M/S/C (Stauber/Judd) to **approve the March 26, 2025 Minutes** as presented. Mr. Stevens and Mr. Harrington abstained.

Mr. Deyaert provided an update on current department **building projects**. He has not received the blueprints back for the garages. He spoke with MBM and they will be starting with the **handicap curbing** soon. Mr. Deyaert gave an update on the **Prevention Educator (Botvins)** position; they have begun training with Great Lakes and will be providing classes this summer at the YMCA. Mr. Deyaert informed the Board that DIDHD will be joining the **Western U.P. COAD**, they will help provide disaster support among the counties.

Ms. Applekamp discussed the **Child Death Review (CDR) Program**. The goal of the CDR is to influence policy and practice changes that improve death scene investigations. She also discussed, more in depth, the summer **Botvins** classes that will take place at the YMCA.

Mr. Dishaw informed the Board of a call they received regarding an existing home on the **Fortune Lake Island**. The owners want to add on to the existing house; however, due to the location and access to the home, construction needs to halt until DIDHD can inspect the property. DIDHD is waiting for contact from the Iron County construction code.

Dr. Van Howe spoke about the rise in **measles** cases. He discussed symptoms, complications, vaccinations and vaccination rates. There is planning and discussions taking place in the event of a future outbreak.

M/S/C (Stauber/Stevens) to accept the **Director Reports**.

M/S (Jakel/Judd) to approve the final **March 2025 Finance Report**. Roll Call Vote: All Ayes.

The actual **cash balance** at 03/31/2025 is \$1,400,181.11.

M/S (Judd/Bruette) Approved the **April 2025 Vouchers**. Roll Call Vote: All Ayes. April: Payroll Expense \$ 136,932.46; General Expense \$ 119,650.80 and Travel Expense \$95.20.
Total Claims: \$256,678.46.

There was no **Public Comment**.

Under **Old Business**:

A follow-up discussion of the **Health Officer succession plan** took place. Mr. Deyaert provided a copy of the requested job descriptions for the Health Officer and Environmental Health Director.

Under **New Business**:

M/S (Stauber/Jakel) to accept the **staff resolution** for Christine Knepper, RN. She has been with DIDHD for over 10 years. The Board and Department wish her well in her retirement.

There was an **Educational Presentation** on the **Strategic National Stockpile** provided by Jessica Perry, Emergency Preparedness Coordinator.

There was no **Other Information**.

Under **Other Business**:

Mr. Stevens inquired about the role DIDHD has with the increase in the **deer population** in the city and municipalities. Mr. Deyaert informed him that the deer population is managed by the DNR. Deer are one of the vectors for lyme disease; however, they are not the only vector.

Mr. Stevens also inquired about who **inspects grocery stores**. Mr. Dishaw explained that it depends on the location, some places are inspected by the health department and others are inspected by the Michigan Department of Agriculture.

M/S/C (Bruette/Harrington) to **Adjourn** at 11:00 a.m. The next Board of Health Meeting will be held on Wednesday, May 28, 2025 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.

Respectfully Submitted:



Kristina Santilli, Office Supervisor



Joe Stevens, Chairperson



Mark Stauber, Vice-Chairperson



Board Member