

**Board of Health Meeting
Minutes
January 28, 2026**

The re-organizational meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Deyaert on Wednesday, January 28, 2026 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.

Roll Call was taken: Present were Board Members: Joe Stevens, Pete Judd, Victoria Jakel, Dan Harrington, Mark Stauber, and Ean Bruette. Also, present were Dr. Robert Van Howe, Medical Director; Daren Deyaert, RS, Health Officer; Angela Applekamp, Community Health Services Director; Wade Dishaw, REHS, Environmental Health Director; Tina Edlund, Finance Director; and Kristina Santilli, Office Supervisor.

Mr. Deyaert called for nominations for the **Election of Chairperson**. M/S/C (Stevens/Bruette) to nominate Mr. Stauber. Mr. Deyaert called 3 times for additional nominations. Mr. Stauber abstained.

Mr. Stauber called for nominations for **Election of Vice-Chairperson** M/S/C (Bruette/Jakel) to nominate Mr. Stevens for Vice-Chairperson. Mr. Stauber called 3 times for additional nominations. Mr. Stevens abstained.

M/S/C (Bruette/Stevens) to **Adopt the Agenda** with the **additions** of 10.c. Botvins Incentives and 10.d. February Board of Health Meeting Date.

M/S/C (Stevens/Judd) to **approve the December 17, 2025 Minutes** as presented. Mr. Harrington abstained.

Mr. Deyaert presented **bids** that Mr. Stevens received from Dickinson County to build **garages** in both Iron and Dickinson County.

M/S/C (Stevens/Bruette) to seek and advertise for additional bids to build garages. Aye- Stevens, Bruette, Judd, Jakel, and Stauber. Nay –Harrington

Ms. Applekamp discussed the **Parenting Botvin's course**. Currently, per the contract, DIDHD is only allowed to teach school aged kids, but Ms. Applekamp would like to be able to offer the Parenting Botvin's in our community as there is a need. This would not require additional funding, the current Botvin's instructor would offer these classes in the summer when she is not in the classrooms. Ms. Applekamp also would ask that the instructor be allowed to code time to attend outreach events.

M/S/C (Judd/Bruette) to allow the Botvin's instructor to also teach **Parenting classes** and attend **outreach events**.

Mr. Dishaw discussed **Environmental Health Software**. The current software they are using only covers one of their programs (Food), and an upgrade to a new system could allow more options and the ability to document in multiple programs. After speaking with other departments, and viewing demos, they

feel Fetch EH would be fitting for DIDHD. It would also allow for a drafting option that utilizes GIS and mapping to digitally sketch out septic and well systems on site. Mr. Dishaw also informed the Board that the EH division had just completed two **manager's certification classes** for the food program. These classes took place on January 20 and January 22. Mr. Dishaw informed the Board of succession plans for the Environmental Health Director position, if and when he moves on to Health Officer.

Mr. Stevens inquired whether or not DIDHD offers **free feminine products**. He noticed other local businesses doing it and wondered if we were able to offer a similar program. Ms. Applekamp will look into grants that may be available to offer something similar.

Dr. Van Howe's report discussed **Meningococcal meningitis** and the symptoms associated with the extremely dangerous and potentially deadly infection. The CDC recently pulled their recommendation for the meningococcal vaccine for children, without noted reason. Most clinicians continue to offer and recommend this vaccine; however, parents/guardians continue to have the option to accept or reject the recommendation. This has created a greater sense of confusion for everyone.

M/S/C (Jakel/Stevens) to accept the **Director Reports**.

M/S (Bruette/Judd) to approve the **Preliminary December 2025 Finance Report**. Roll Call Vote: All Ayes.

The actual **cash balance** at 12/31/2025 is \$1,679,199.93. This does not factor in State takebacks or what the State may owe DIDHD.

Mr. Harrington inquired about the new phone system; currently there have been no further issues.

M/S (Judd/Jakel) Approved the **December 2025 and January 2026 Vouchers**. Roll Call Vote: All Ayes. December: Payroll Expense \$94,194.51 January: Payroll Expense \$ 141,357.72; General Expense \$ 142,772.57 and Travel Expense \$60.20. Total Claims: \$378,385.00.

There was no **Public Comment**.

Under Old Business:

Mr. Dishaw's **credentials** have been approved by the State of Michigan; he meets the requirements to serve as Health Officer.

Under New Business:

M/S (Bruette/Judd) to approve the FetchEH proposal in the amount of \$19,500, plus the estimated equipment costs. Roll Call Vote: All Ayes.

Company:	Implementation Cost	Annual Maintenance	Total Bid
FetchEH	\$ 12,000.00	\$ 7,500.00	\$ 19,500.00
Hedgerow	\$ 48,000.00	\$ 22,800.00	\$ 70,000.00

10.b. was tabled following 10.d.

The current Opioid contract with the counties does not include funding for **classroom incentives**. Following a Botvin's educational presentation, Mr. Deyaert spoke with the instructor, and they feel an additional \$2,000.00 would cover annual incentive costs.

Mr. Stauber requested a **written proposal** be provided by Mr. Deyaert so that commissioners can take the proposal back to the counties for approval.

M/S/C (Stevens/Judd) to move forward with the **proposal for supplemental funding** up to \$2,000.00 for Botvin's classroom incentives.

The **February Board of Health** meeting will be **rescheduled** from Wednesday, February 25, 2026 to Wednesday, February 18, 2026 at 10:00 a.m. at the Iron County office in Crystal Falls, Michigan.

M/S/C (Judd/Bruette) to move into **executive session** at 10:45 a.m. to discuss 10.b. **Health Officer Contract**.

M/S/C (Bruette/Judd) to move back into **open session** at 11:04 a.m.

M/S/ (Bruette/Judd) to approve Mr. Dishaw's **Health Officer contract** with a starting annual salary of \$91,124.00; in addition a 5-year step increase given at 2.5% along with the annual cost of living adjustments based on the rate approved, if any, by the Department. Roll Call Vote: Aye: Stauber, Stevens, Judd, and Bruette; Nay: Jakel, Harrington

There was no **Educational Presentation**.

There was no **Other Information**.

There was no **Other Business**.

M/S/C (Jakel/Stevens) to **Adjourn** at 11:09 a.m. The next Board of Health Meeting will be held on Wednesday, February 18, 2026 at 10:00 a.m. at the Iron County office in Crystal Falls, Michigan.

Respectfully Submitted:



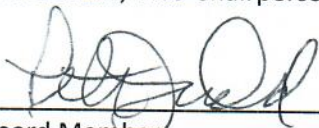
Kristina Santilli, Office Supervisor



Mark Stauber, Chairperson



Joe Stevens, Vice-Chairperson



Board Member