

**Board of Health Meeting  
Minutes  
July 30, 2025**

The meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Stevens on Wednesday, July 30, 2025 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.

**Roll Call** was taken: Present were Board Members: Joe Stevens, Chairperson; Mark Stauber, Vice-Chairperson, Pete Judd, Ean Bruette, and Victoria Jakel. Also, present was Daren Deyaert, RS, Health Officer; Dr. Robert Van Howe, Medical Director; Wade Dishaw, REHS, Environmental Health Director; Angela Applekamp, Community Health Services Director; Tina Edlund, Finance Director; and Kristina Santilli, Office Supervisor.

Absent: Dan Harrington

M/S/C (Stauber/Bruette) to **Adopt the Agenda** with the change of moving agenda item 7.a. Health Officer Succession Plan Follow-up under 10 Other Business.

M/S/C (Stauber/Judd) to **approve the June 25, 2025 Minutes** as presented.

Mr. Deyaert discussed the **Public Health Infrastructure funding**. He accepted a bid from Midwest to replace the Iron County parking lot; the project will be completed by September 30, 2025. Mr. Deyaert would like to address the landscaping in each office if there is funding available in the future with all the recent changes. Mr. Deyaert briefly discussed **Hearing and Vision funding**; there could be potential changes where funding is given directly to the schools as part of their per pupil funding; if this occurs, it will put a lot of responsibility and additional work on the schools to provide these services.

Ms. Applekamp informed the Board of a **Community Health Services training day** that took place on July 1, 2025. Staff participated in HIPAA training, a Measle Roundtable, listening and communication skills, QPR (questions, persuade, refer) training, situational awareness, personal safety, and home visiting safety. Ms. Applekamp also provided an update on the **Botvins Lifeskills instructor**. DIDHD has received MOUs signed from all the schools in Dickinson and Iron Counties and will begin teaching the Botvins course for 3<sup>rd</sup> and 4<sup>th</sup> graders this fall. Over the summer, she taught over 86 kids at the YMCA and completed a family centered parenting Botvins training course.

Mr. Dishaw gave an update on the **10-week inland lake beach monitoring program** that started June 16, 2025. DIDHD has been sampling beaches at Lake Antoine, Cowboy, and Lake Mary in Dickinson County and Runkle Lake, Pentoga Park, and Fortune Lakes in Iron County. The samples collected are analyzed for total bacteria in the water. Weekly results are posted to didhd.org and social media. Final numbers will be presented at September's meeting.

Dr. Van Howe shared data from the **Upper Peninsula Community Health Needs Assessment**. Surveys taken in 2017, 2021 and 2024 all show an increase the number of respondents who responded "very important-should be a priority" to the issue of "**shortage of dentists or lack of affordable dental care**". The results seem to represent the impact from dentists retiring, leaving their practice, and an inability to recruit replacements. There is also a shortage of dental hygienist in our region.

M/S/C (Judd/Jakel) to accept the **Director Reports**.

M/S (Stauber/Bruette) to approve the final **June 2025 Finance Report**. Roll Call Vote: All Ayes.

The actual **cash balance** at 06/30/2025 is \$1,989,505.13.

M/S (Stauber/Stevens) Approved the **June 2025 and July 2025 Vouchers**. Roll Call Vote: All Ayes. June: Payroll Expense \$ 68,490.32 July: Payroll Expense \$ 137,856.20; General Expense \$ 213,728.17 and Travel Expense \$203.70. Total Claims: \$420,278.39.

There was no **Public Comment**.

There was no **Old Business**.

Under **New Business**:

M/S/C (Bruette/Jakel) to execute **Amendment #4 to the FY2025 Comprehensive Agreement**. The amendment added the **PHEP funding** for July 1, 2025 through September 30, 2025. It also included the roll-over amount for the **Public Health Infrastructure grant**.

M/S/C (Stauber/Jakel) to execute **Amendment #4 to the FY2025 Emerging Threats Local Health Department Agreement**. The amendment adds new project titles Local Health Department Emerging Threats Readiness & Response—geared toward accessing and preparing for emerging threats such as measles.

M/S/C (Jakel/Judd) to execute the **FYE2026 Local Health Department Comprehensive agreement** with the MDHHS. The amendment indicates a 7.65% decrease in overall state funding from FYE2025 end figures with the majority of the funding remaining the same.

M/S/C (Stauber/Stevens) to transfer the balance of \$125.80 to Northern Interstate Bank Money Market account and **close the Miners State Bank account**. Miners State Bank have notified DIHD of the intent to charge \$5.00 monthly fee due to the account being dormant.

Ms. Edlund provided a **Health Department Retirement Plan update**. She discussed the **MERS actuarial** and the projections for the next few years. According to the actuarial, at the end of 2027, DIDHD should be 76% funded.

There was no **Educational Presentation**.

Under **Other Information**:

M/S (Stauber/Jakel) to go into executive session at 10:30 a.m. to discuss business regarding the Health Officer Succession plan and application received. Roll Call Vote: All Ayes.

M/S (Stauber/Bruette) to enter back into open session at 10:48 a.m. Roll Call Vote: All Ayes.



Under **Other Business:**

Mr. Stevens suggested a **special Board of Health meeting** to conduct a **Health Officer interview**. The special Board of Health meeting will be held on Wednesday, August 13, 2025 at 10:00 a.m. in the Dickinson County office in Kingsford, Michigan.

M/S/C (Bruette/Judd) to **Adjourn** at 10:50 a.m. The next Board of Health Meeting will be held on Wednesday, August 13, 2025 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.

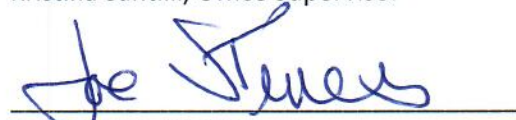
Respectfully Submitted:



Kristina Santilli, Office Supervisor



Mark Stauber, Vice-Chairperson



Joe Stevens, Chairperson



Board Member