



## Staff Training Plan

To comply with the Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018, a written staff training and continuing professional development (CPD) policy is in place. Staff training plans are updated annually, and records of appraisals and training undertaken maintained.

### **Business owner CPD**

Keeping up to date with all current regulations, licensing requirements and guidance related to dog boarding premises including:

Training / CPD undertaken for the following:

- Physical space requirements. Owning and training dogs for over 20 years.
- Building materials and conditions. Owning and training dogs for over 20 years.
- Health and Safety. Peter Mayne previous health and safety training, expired iosh.
- Fire and other emergency requirement and practice. Peter Mayne previous fire marshall training and evacuation training.

Keeping up to date with all current regulations, licensing requirements and new research guidance related to dog welfare:

Training / CPD undertaken for the following:

- Dog handling. Owning and training dogs for over 20 years.
- Dog behaviour. Owning and training dogs for over 20 years.
- Cleanliness and hygiene. Owning and training dogs for over 20 years.
- Feeding and food preparation. Owning and training dogs for over 20 years.
- Disease control. Owning and training dogs for over 20 years.
- Recognising and treating sick animals. Owning and training dogs for over 20 years.



## **Staff CPD**

Induction for new staff includes:

### **Requirements & actions**

- Induction procedure Familiarisation with premises. We do not have any employed staff.
- Health and safety. We do not have any employed staff.
- Security procedure. We do not have any employed staff.
- Emergency procedure. We do not have any employed staff.
- Daily routine for premises. We do not have any employed staff.
- Dog welfare. We do not have any employed staff.
- Dog handling. We do not have any employed staff.
- Dog behaviour. We do not have any employed staff.
- Cleanliness and hygiene. We do not have any employed staff.
- Feeding and food preparation. We do not have any employed staff.
- Disease control. We do not have any employed staff.
- Recognising and treating sick animals. We do not have any employed staff.
- Compliance with welfare standards. We do not have any employed staff.
- Training and continuing professional development of staff includes as relevant: Training and CPD Training / CPD procedure Recognition of gaps in knowledge. We do not have any employed staff.
- Access to recognised professional qualifications. We do not have any employed staff.
- Access to updates on professional knowledge & practice. We do not have any employed staff.
- Online training courses and literature. We do not have any employed staff.
- Awareness of new research findings. We do not have any employed staff.