



## VENDORS WANTED FOR FERGUSON ELEMENTARY CARNIVAL AND CRAFT SHOW

The Ferguson Elementary PTA will host its annual carnival & craft show on Saturday, December 3, 2022 in the cafeteria of Ferguson Elementary School at 1910 Compass Rose Blvd., League City, TX. Please note that the carnival hours are 10:00a.m. - 2:00p.m. with the **Craft Show opening at 9:30a.m.** There will be no admission or commission charged during this event. All proceeds are used for children's educational needs at the school.

If you are interested in a booth space, please return the registration form along with a check for the appropriate fees by Monday, November 7, 2022. We have had very successful craft shows over the years. If we have a lot of interest, then a waiting list for booths will be maintained. We will fill from the waiting list on a first come, first serve basis. **Your reservation is guaranteed only upon receipt of the registration form and payment.**

We will be able to accommodate 16 booths inside and 5 booths outside, each with a booth size of 8'x10'. Each exhibitor is responsible for their own set-up and display items, including tables, all of which must be skirted to the floor. Please see the contract for booth fees. **(Please note: We are unable to provide tables or chairs.)**

We will be publicizing the event using the school marquee, flyers, school newsletters and signs. Also, a DJ will be announcing crafts during the carnival.

The school will be open at 7:00a.m. on Saturday for check-in and set up. No cars will be allowed in or out of the teacher's parking lot on Compass Rose after 8:00a.m. Be sure to arrive early enough to unload and move your car by 8:00a.m. If you would like to set up on the Friday night before, the school will be open from 4:30p.m. - 6:30p.m. to do so. If you have any questions or concerns with these times, please feel free to contact me.

In order to maintain a safe environment after the carnival, no craft show participants will be permitted to drive into the school parking lot to reload their items until the crowds have dissipated. No cars will be allowed in the parking lot until all the children have left. Your cooperation in this matter is greatly appreciated.

We look forward to having you as an exhibitor. If you have any questions or need assistance in any way, please do not hesitate to contact me.

Regards,  
Christina Kurelic  
832-723-0050