



## Account Registration/Update

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Federal Tax ID#: \_\_\_\_\_ Number of employees: \_\_\_\_\_ # of shifts: \_\_\_\_\_

Main Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Fax: \_\_\_\_\_

**\*\*Please attach a list of any other Contacts, and Company representatives authorized to receive information\*\***

### **TEST PROCEDURES REQUIRED ON PRE-PLACEMENT EXAMS:**

Drug screen: Yes ( ) No ( ) Observed Drug screen? Yes ( ) No ( ) Saliva Alcohol: Yes ( ) No ( ) Breath Alcohol: Yes ( ) No ( )  
DOT Physicals: Yes ( ) No ( ) Industrial Physicals: Yes ( ) No ( ) Audiogram: Yes ( ) No ( ) Respirator Approval: Yes ( ) No ( )

### **REQUIREMENTS AND INFORMATION ON A WORK-RELATED INJURY:**

**\*\*Please attach information and cover page of Workers Compensation insurance\*\***

Drug screen: Yes ( ) No ( ) Observed Drug screen? Yes ( ) No ( ) Saliva Alcohol: Yes ( ) No ( ) Breath Alcohol: Yes ( ) No ( )

**How would you prefer test results reported?** [ ] Phone [ ] Fax [ ] Email

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please add any comments, additional information, other test not listed or any special instructions:

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**Special Instructions: Please send employee with an authorization /referral form with the exception of being accompanied by an approved supervisor.**

All Physical and Injury Reports will be sent CONFIDENTIAL when completed to:

Contact Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return complete form to:**

Email: [drugscreen@windsorworkcare.com](mailto:drugscreen@windsorworkcare.com), [josedelarosa@corporatecareclinic.com](mailto:josedelarosa@corporatecareclinic.com)

Phone: (574) 266-6555 Fax: (574) 266-6888



## Authorization/Referral Form

3100 Windsor Ct. Elkhart, IN 4651  
Ph: 574-266-6555 Fax: 574-266-6888

420 N. Main St. Middlebury, IN 46540  
Ph: 574-285-3400 Fax: 574-825-3424

Patient's Name \_\_\_\_\_ Date \_\_\_\_\_

Birth Date: \_\_\_\_\_ SS # \_\_\_\_\_

Company Name: \_\_\_\_\_

Authorized by:

Print \_\_\_\_\_ Signature \_\_\_\_\_

### TREATMENT REQUEST

☐ Patient Pay ☐ Company Pay

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> DOT Physical        | <input type="checkbox"/> Industrial Physical Pre-Placement | <input type="checkbox"/> PFT                 |
| <input type="checkbox"/> Respirator Approval | <input type="checkbox"/> Respirator Fit Test               | <input type="checkbox"/> Audiogram           |
| <input type="checkbox"/> W/C Initial         | <input type="checkbox"/> W/C Follow Up                     | <input type="checkbox"/> TB/Mantoux          |
| <input type="checkbox"/> Hep B Vaccine       | <input type="checkbox"/> Tetanus                           | <input type="checkbox"/> COVID-19 Rapid Swab |
| <input type="checkbox"/> Other _____         |  |  |

### DRUG AND ALCOHOL TEST

☐ OBSERVE ☐ DO NOT OBSERVE

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> DOT Drug Test                          | <input type="checkbox"/> Saliva Alcohol Test | <input type="checkbox"/> Breath Alcohol Test |
| <input type="checkbox"/> Urine Collection only                  | <input type="checkbox"/> Hair Test           | <input type="checkbox"/> Oral Drug Screen    |
| <input type="checkbox"/> Rapid Drug Screen (choose panel below) |  |  |
| <input type="checkbox"/> 4 Panel                                | <input type="checkbox"/> 5 panel             | <input type="checkbox"/> 6-10 panel          |

### REASON FOR TEST

- |  |  |   |                                 |
|--|--|---|---------------------------------|
| <input type="checkbox"/> Pre-Placement | <input type="checkbox"/> Post-Accident | <input type="checkbox"/> Reasonable Cause | <input type="checkbox"/> Random |
|--|--|---|---------------------------------|

\*\*\*Picture ID Required for All Drug Tests and Work Injury Visit \*\*\*