

Introduction

Harris County MUD 44 District ("District") maintains and operates a building located at 16030 TC Jester Drive in the Olde Oaks Subdivision. The Building and Property (collectively referred to as "Facilities") are operated in accordance guidelines established by the Board of Directors of MUD 44 ("Board") and in conjunction with applicable deed restrictions and property covenants. The Board provides access to the Facilities for use by residents of the MUD 44 District, and groups that represent the communal interests of the Olde Oaks Subdivision. It is the intent of the Board to allow the use of Facilities, at no charge, to groups and organizations that enhance the Olde Oaks community.

Approval Process

The Board of Directors of MUD 44 must approve any application prior to the use of the Facilities. Individual Board Directors, District Consultants or other Representatives of the Board have no authority to approve the use of the Facilities. Groups interested in using the Facilities should follow the following Guidelines.

1. The Board has appointed Mr. Roger Schuett, to coordinate the use of the Facilities. He may be contacted as follows:

Telephone:	281-685-1275
Fax:	281-379-1428
E-Mail:	roger@rogerthehandyman.com
Postal Mail:	13315 Veterans Memorial, Suite 406, Houston Texas 77014-1645.

2. An Application for Facility use must be submitted to the Board for approval. The Application should be submitted to the Board through Mr. Schuett to ensure the use is consistent with the Board Guidelines and the requested date is available. Mr. Schuett will provide the request to the Board.
3. The Board normally meets on the second Tuesday of each month and Mr. Schuett will be aware of any meeting changes. Applicants are welcome to attend the MUD 44 Board Meeting, but that is not necessary.
4. Mr. Schuett will advise the Applicant if the request is approved.

Facility Use

The primary guideline for allowing use of the Facilities is whether the user Organization serves the needs of the Olde Oaks Community and more specifically the Residents in the MUD 44 District. The Board reserves the right to extend or deny use of the Facilities based solely on the vote of the Board and that vote shall govern over any conflict or perceived conflict with these guidelines.

1. Facilities are for use by Subdivision, Charitable or non-profit Organizations that represent the communal interests of the Olde Oaks Subdivision. Such groups should not be organizations that are formed to advocate special interest positions, elections or directly religious issues.
2. The Facilities may not be used for Private Parties, Birthdays, Wedding Receptions, Proms, Anniversaries, Dances or other personal use meetings. No businesses or other commercial activity may be conducted at the Facilities. Recreational equipment, pool tables, video games or table games may not be brought in and used in the Building portion of the Facilities.
3. Groups must have a sponsor that is a resident living within the District boundaries.
4. Applications must be complete and available when the Board votes on allowing use of the Facilities. No use is allowed prior to an acceptable Board vote.
5. The Board Room in the building is not available for use by any group.

6. Each Application must include the name a responsible Contact Individual, who is at least 21 years of age and who will be present during the entire function.
7. The Board will also consider multiple use dates within a single Application.
8. A Cleaning Deposit may be required.
9. The Applicant may be required to furnish a Peace Officer(s) when the Board feels that there are public safety issues associated with the use of the Facilities.

Facility Use Prohibitions

The Board prohibits certain activities since these are not consistent with the property restrictions, the communal interests of Olde Oaks or which may damage the facilities. This list is not inclusive and the Board may add additional restrictions after reviewing the Application. Prohibited activities include:

1. The use of Paint, Crayons and other materials, that may damage the flooring.
2. Smoking in the Building portion of the Facilities. Care should be exercised with the disposal of smoking materials on the Facility grounds.
3. Illegal substances may not be possessed or used at the Facilities.
4. Alcohol may not be possessed or used at the Facilities. Intoxicated persons are not allowed at any function approved by the Board.
5. Gambling or "Not For Profit" Gaming activities.
6. Weapons may not be possessed or used at the Facilities.
7. Animals and Pets are not allowed at the Facility without prior approval.
8. Decorations are limited to fireproof materials and shall be erected and removed in a manner not destructive to Facility property.
9. Open flames including candles are not allowed.
10. No sound or music amplifiers, unless approved by the Board.

Application for Use

An Application must be completed and submitted to the Board for approval. If the Board approves the Application, Mr. Roger Schuett will advise the Contact Individual and provide any special requirements required by the Board.

1. If a Deposit is required, the check should be made out to Harris County MUD 44 and provided to Mr. Schuett. If there are no cleanup charges, Mr. Schuett will Mail the Deposit Check to the Contact Individual within one week of the use date. If there are charges, the entire check will be deposited in the account of the District and any balance will be returned to the applicant in the form of a District check.
2. Applicants should provide seven (7) days notice of cancellation.
3. A maximum of 75 people may be within the building.
4. If the Board requires the use of Peace Officer(s) the Applicant is responsible for making arrangements through Harris County Constable Precinct No. 4 (Telephone: 281-376-3472). The Peace Officer(s) will be required to

remain on duty until the completion of the activities. Applicants are required to make the financial arrangements with the Constable's Office and paying all associated costs.

Facility Access

Upon Application approval arrangements should be made to get a key from Roger Schuett. Mr Schuett will also provide an alarm code and instructions. Arrangements should also be made as to when the key will be returned.

Applicants who plan to have minors present (persons under the age of 21) must supervise the minors throughout the entire period the Facilities are used. There shall be at least one adult (person over the age of 21) present for every fifteen (15) minors.

Facility Cleanup

Upon completion of the event, it is the user responsibility to straighten and pickup the building and grounds.

1. Furniture should be returned to the storage area.
2. Trash or leftover food and drinks should be picked up and removed from the Facilities.
3. The kitchen and toilet areas should be checked.
4. The building should be carefully checked to ensure all individuals have left, especially young children.
5. Check that all doors other than the front door have been locked.
6. Turn off lights.
7. Set the alarm and immediately leave and lock the front door.
8. Return the key to Roger Schuett.

APPLICATION FOR USE OF HARRIS COUNTY MUD 44 FACILITIES - 16030 T.C. JESTER DRIVE

Applicant Name LINDA FAULKNER Date 09/08/11
Address 15139 RIPPALWOOD
Daytime Phone 281 580 3593 Evening Phone 281 580 3593
Olde Oaks Resident? Yes No MUD 44 Resident? Yes No

Organization

Organization Name OLDE OAKS COMMUNITY IMPROVEMENT ASSOC.
Use / Purpose MONTHLY REGULAR HOA MEETINGS
ANNUAL HOA MEETING (FEB) SPECIAL MEETINGS
AS CALLED BY THE BOARD

Single Use Date Request

Date _____ Day of Week _____
Start Time _____ End Time _____
Total Users _____ No. Of Adults _____
Exterior Activities _____

Recurring Use Request

Recurring Day 2nd Wednesday of the month
Normal Start Time 6:45 PM Normal End Time 9:00 PM
Total Users 6-8 + ADJ. RESIDENTS No. Of Adults 6-8 + ADJ. RESIDENTS
Exterior Activities PARKING + POSTING NOTICE OF MONTHLY MEETING

Approval Use Information

The Board meetings are open to the Residents. Normally the Residents attend the annual meeting

Date Approved _____ Security Required Yes No
Deposit Required? Yes No Deposit Amount _____
Deposit Received _____ Deposit Returned _____
Keys Provided _____ Keys Returned _____
Facilities Cleaned? Yes No Cleaning Comments _____

Other Comments _____