OLDE OAKS COMMUNITY IMPROVEMENT ASSOCIATION



Light Your Home for the Holidays! Deadline for Judging Is Saturday, December 10

Please nominate a home that has beautiful decorations and/or lighting for the annual Christmas Lighting Contest.

Wishing you and yours a wonderful holiday and a joyous New Year.

Susan Szota, Szotaoociaboard@gmail.com

NOTICE TO HOMEOWNERS

OOCIA MEETING - DECEMBER 27

OOCIA monthly HOA meetings are officially the

FOURTH TUESDAY OF EVERY MONTH

Meetings are held at 6:45 p.m. at the MUD #44 Bldg. at 16030 TC Jester Blvd.

Monthly meetings are held to address the Board's new and old business. Residents are encouraged to attend. Q&A sessions are held at the end of each meeting for resident questions and comments. Residents with specific property or account concerns should contact Crest management at 281-579-0761. Board meeting minutes are available at www.oocia.org.

From the President

OOCIA meetings are the **fourth Tuesday** of every month, 6:45 p.m. at the MUD #44 Building at 16030 TC Jester Boulevard. The next meeting is **December 27**.

October was the month for our annual budget review. In preparation, the Board convened a special session that included our Crest representative, Karen Janczak, and our budget committee. All Board members were invited to attend as well. We reviewed the budget line by line over several hours justifying cost projections for services to include security, trash and utilities. In both 2015 and 2016 the Board approved deficit budgets. With no change for 2017, OOCIA was on a pace for a (\$160,000) deficit, funded by dipping into our reserves, which would be depleted to zero by the end of 2018.

Instead, the Board voted to increase 2017 HOA assessments by ten percent, or approximately \$58 per lot. This will still only close the gap to a loss of (\$60,000). The Board intends to find operational cost reductions to correct the imbalance, before considering further increases. The enclosed finance committee report addresses this issue in depth.

Included in this newsletter is a call for candidates. The next OOCIA election will be held four months from now, February 2017. Two Board seats are on the ballot. Individuals wishing to run for election, please see the Call for Candidates instructions inside.

These months are proving a busy time. We wish you good tidings this holiday season. This will be the last newsletter before the New Year. May next year be even better than this one. Merry Christmas and happy holidays to you and yours.

All the best, Torrence Smith • torrenceoociaboard@gmail.com



Crest Management Compan	y, AAMC281-579-0761
(for deed restrictions, neighbor	rhood management and property improvements
PO Box 219320, Housto	
Fax 281-579-7062 www	v.crest-management.com
OOCIA BOARD OF DIRI	ECTORS
Torrence Smith, President,	torrenceoociaboard@gmail.com
Chuck Cornelius, VP, ccorn	neliusoocia@gmail.com
Patricia Ganer, Treasurer, pg	ganeroociaboard@gmail.com
Susan Szota, Secretary, szota	aoociaboard@gmail.com
Norman Nelson, At Large, 1	norman.nelson@oocia.org
OLDE OAKS INTEREST	GROUP CONTACTS
Arts and Crafts	Barbara Smith, 832-732-9920
Book Club	Kathy Hall, 281-569-4967
Bridge, Women's	Susanne Bailey, 281-580-1717
Dinner With Friends	Lauren Hensley, 281-893-1833
	Joyce Ray-Latson, 832-231-3201

PETS – DISTURBANCES, LOST & FOUNDReport injured, vicious animals and bites

Report injured, vicious animals and bites		
Animal Control	281-999-3191	
Complaints about barking dogs		
Sheriff Non-Emergency	713-221-6000	
Report lost or found pets in OO/WP		
Julie Brown, Pet Liaisonjbrown@apex	x-staff.com, 713-302-9148	

SCHOOLS

Spring ISD Schools	www.springisd.org
Pat Reynolds Elementary School	281-891-8240
Edwin Wells Middle School	281-891-7750
Westfield High School	281-891-7130

REPORT UTILITY ISSUES Add these num	nbers to your cell phone for easy access
Gas Leaks (Centerpoint)	713-659-2111
Power Outages (Centerpoint)	713-207-2222
Street Light Outages (Centerpoint)	800-332-7143
Reporting resident will need tole number and street	et including immediate side streets

Road nazards, street sign and light issues, bridges, flood	iing
Harris County Precinct 4	.www.hcp4.net
Monday-Friday from 8 a.m. to 5 p.m	281-353-8424

A from bound area alrowed	an halidawa	713-755-5000
After nours, weekends	, or nondays	
Trash & Recycling		

(CA Waste Corporation	281-789-1981
	(Place household waste receptacle outside your back do	or or back of
	home outside of fence accessible to pickup Monday and	Thursday, yard
	waste at the curb Monday and Thursday, and recycling	and bulk at the
	curb Thursday only. Please return your trash receptacle	es to your garage
	or out of view from street after pickup on Mondays and	Thursdays.)

General Safety

Harris County Public Health and Environmental Services 713-274-6300
Report dirty pools, unsafe/unsanitary habitation
Request Vacation Watch (call 8 a.m 5 p.m.)281-376-2997
Harris County Alarm Detail (Permits)713-755-4600

MUNICIPAL UTILITY DISTRICTS (MUD)

MUD #20 www.edpwater.com
Billing, Service & Emergencies832-467-1599
Board of Directors: John Dougrey Robert Skinner
Larry Foster Brian Wright Ken Ross
Board Meetings: First Tuesday of month, 11:30 a.m.
10000 Memorial Drive, Suite 260, Houston, TX, 713-951-0800
MUD #44www.wdmtexas.com/districts-served/harris-county-mud-44 Billing, Service & Emergencies
Bammel Utility District Office
Board of Directors: Nicholas Fava Garey Nelson Alan Kaniss Al Habinak James Armand
Board meetings: Second Monday of month, 7 p.m.
3904 Gladeridge (clubhouse)

Manhole/Sewer Backup......713-983-3602

OTHER

Greenbelt Preservation Association:

Craig Lewis, President | Kathy Zigler, Secretary Tanya Morland, Treasurer | John Edmonson, Director at Large

Barbara Bush Library	.281-376-4610
6817 Cypresswood Drive, Spring, TX 77379	
Hours: Monday 1-9, Tuesday 10-9, Wednesday 10-6,	

Thursday 10-9, Friday 10-6, Saturday 10-5, Sunday Closed

Northgate Country Club	www.northgatecountryclub.com
General	281-444-5302
Membership	281-440-4006

EMERGENCY NUMBERS

Police – Fire – Ambulance	911
Nonemergency Sheriff	713-221-6000
Fire Department - Klein Volunteer	281-251-0101
Animal Control	281-999-3191
24 hr. Emergency Poison Control Center	800-222-1222
CenterPoint Electric	713-207-2222
CenterPoint Gas	713-659-2111
Harris County Pct. 4 (M-F, 8 a.m5 p.m.)	281-353-8424
Harris County Pct. 4 (outside regular hours)	713-755-5000
Registered Sex Offenders www.s	familywatchdog.us

www.iwatchharriscounty.com Download the app for Apple and Android phones to report criminal activity anonymously.

To have your house checked on while you're away on vacation go to www.harriscountyso.org/vacation_watch.aspx and complete the form online, or call the Cypresswood substation.

Watch for "Alerts" posted on our community website at https://www.facebook.com/groups/OldeOaksWaterfordPark and on www.nextdoor.com

OLDE OAKS COMMUNITY IMPROVEMENT ASSOCIATION, INC. Board of Directors' Meeting Agenda

Date: Tuesday, December 27, 2016

Time: 5:45 p.m.

MUD #44 Building, 16030 TC Jester, Place:

Houston, Texas 77068

AGENDA

Executive Session – 5:45 p.m.

I. Call to Order and Adoption of Agenda

II. Manager's Report

a) Collections

b) Deed Restrictions - Enforcement Actions

c) Attorney Status Report

d) Homeowner Request

III. Adjournment into Open Session

Open Session – 6:45 p.m.

I. Call to Order and Adoption of Agenda

II. Introduction of Board and Management

III. Summary of Executive Session Meeting

IV. Approval of the Minutes

V. Financial Report

VI. Business:

a) Ratification of Decisions Made Between Meetings

b) Proposals

c) Policies

d) 2017 Budget and Assessment Rate

VII. Committee Reports

a) Strategic Planning; Fundraising;

Communications – Torrence Smith

b) Deputy Coordinator/Crime Prevention; EMR;

Deed Restrictions - Chuck Cornelius

c) Community Engagement; Beautification and Projects; Social Activities –Susan Szota

d) Finance and Budget; Bylaws - Pat Ganer

e) Nominating Committee - Pat Ganer

VIII. Additional Business

IX. Homeowner Open Forum

X. Scheduling of the Next Board Meeting

XI. Adjournment

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FINANCE CORNER

Assessment Fee Increase 2017

In October, the Board established the 2017 operating budget and set new assessment fees required to fund planned activities of the Olde Oaks Community Improvement Association. The Board compared budgets from the past few years, our total actual expenses from those years and 2016 financials to date. The Board also took into consideration predicted increases in utility expenses and the percent of homeowners who have not yet paid their 2016 OOCIA assessments and fees.

The Board voted to increase the 2017 annual assessment fee by 10% which will raise the amount from \$575 to \$632.50 per lot. This still results in an anticipated annual operating budget deficit of about \$60,000. As explained by Torrence Smith at the monthly Board meeting, rather than immediately increasing fees to bring us to a balanced budget, the Board will begin by increasing by half the amount needed to balance the



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budget for 2017. He emphasized the Board's responsibility to then work on finding ways to save or cut back on unnecessary costs. If costs cannot be reduced, a second fee increase may be necessary in the future.

Reasons for this decision:

For the past three fiscal years the annual budgets were designed and approved to result in a deficit balance. The cumulative negative outcomes since 2014 depleted our cash savings. In 2017, we start the year with \$205,700 in operating reserves; we have an additional \$161,000, but those funds are reserved for and committed to maintaining our community's capital assets. Since the Association's annual assessment income does not meet or exceed operational costs we must budget a deficit this year – further eroding our savings by \$60,000.

The 2015 Budget was authorized to result in a \$57,773 deficit. As you may recall, increased Board expenditures for unbudgeted aesthetic community improvements, however, resulted in an actual operating deficit of \$200,282.

The 2016 Budget was initially authorized by the 2015 Board to result in a \$124,000 deficit. Yet, between December 2015 and January 2016, the Board hastily voted on and implemented an additional unbudgeted project: the TC Jester median landscape/ irrigation project costing \$18,200. To date, having cut back on some of the budgeted spending, the 2016 Board is projecting to end the year with an approximate deficit of \$82,000.

Since the 2015 implementation of the additional street lights, the Association's Reliant utility bills are projected to spike 66% next year over 2015 levels; water utility bills will likely increase 12% and our liability insurance is up 43%.

As a community, we have agreed to pay for significant contracted services. These are the major drivers of total annual cost in the operating budget. The three top contracts are for Security Patrol, Waste Management, and Property Management. Maintaining these contracts at current levels of service will continue to challenge the Board's options for reducing overall cost while maintaining reasonable assessment fees.

For questions or more information, email pganeroociaboard@gmail.com.

2017 Approved Budget

Approved 2017 Budget	2017	Comments
Annual Assessments Per Lot	\$633	10% Increase Over 2016 Assessment
REVENUE		
Assessment Income	1,048,881	1657 Lots, 1660 Less 3 FEMA Lots Confirmed
Interest Earned on Investments	1,300	
Interest on Unpaid Assessments	5,000	
MUD Income	2,400	For Maintenance of FEMA Lots
Miscellaneous Income	0	
Total Revenues	1,057,581	
EXPENSES		
Administrative:		
Administrative — Contract	49,200	
Administrative – Other	0	
Office Supplies	600	

Copies	6,000	
Postage and Delivery	7,000	
Community Mailouts	2,100	Annual Meeting Notice, Bylaws to be
n e i		Mailed 2017
Meetings and	2 500	
Board Expenses Administrative Notices	2,500 4,668	\$2 v 1567 Awners per Centrast
Deed Restriction Expenses	4,500	\$3 x 1567 Owners per Contract
Record Storage and Management	180	
Total Administrative	76,748	
Professional Services:	7 0,7 10	
Legal—Corporate	5,000	
Legal—Collections	50,000	
Legal Collection - Billed To Owners	, , , , , ,	No Charge Back for Budget Purposes
Legal—DR	5,000	
Legal—DR Billed to Owners		No Charge Back for Budget Purposes
Tax Preparation and Audit	3,000	Per Contract
Reserve Study	0	This Can Be Taken From Capital Reserves
Total Professional Services	63,000	
Maintenance and Repairs:		
Landscape Contract	55,000	Per Contract
Landscape Extras and Improvement	0	
Irrigation Repairs	7,500	
Tree Maintenance	2 000	Will Be Budgeted Every Three Years
FEMA Mow Contract	3,000	
Force Mows Force Mows Billed to Owner	1,000	No Charge Back for Budget Purposes
Electrical Repairs	1,000	No charge back for budget rulposes
Parks and Playgrounds	3,000	Taken Out of Non-capital Reserve
Fence Repairs/Maintenance	700	May Be Taken From Cap Reserve
Signs and Monuments	2,000	May Be Taken From Cap Reserve
Pest Control	8,000	
Total Maintenance and Repairs	81,200	
Utilities and Services:		
Street Lights	150,000	
Electricity—Common Areas	8,000	
Water and Sewer	40,000	
Other Security	500	
Other Utilities		
Total Utilities and Services	198,500	
Other Expenses		
Property Taxes	100	
Insurance	18,900	
Holiday and Social Events	3,000	
Newsletter/Website	8,000	
Bank Charges/ Bank Fees	150	
Bad Debt/ Write-Offs Miscellaneous Expenses	47,000 0	
•		
Total Other Expenses	77,150	
Total Expenses Before Contract Services	40.6 500	Cost may lot \$200
	496,598	Cost per lot = \$300
Contract Services	255 246	
Trash Collection	355,246	Based on current contracted amount through 4/17 and proposed bid
		through 12/17
Patrol Services	268,596	No increase per Harris County
Total Contract Services Expense	623,842	Cost per lot = \$376
Total Expenses	1,120,440	
Surplus (Deficit)	(62,859)	







PROPOSED BYLAWS UPDATE

Do you remember 1990? It is the year when the movies *Ghost, Pretty Woman*, and *Home Alone* were released. The two Germanys were reunified and Nelson Mandela was released from prison in South Africa. All the while you may have been dancing around to "U Can't Touch This" by M.C. Hammer, maybe "Ice Ice Baby" by Vanilla Ice, or grooving with "Free Fallin" by Tom Petty. Seems like a long time ago doesn't it? Twenty six years ago to be accurate. You may not remember any of the things mentioned, or you may have children who are not even that old yet. The point is that 1990 was the last time the Olde Oaks Community Improvement Association bylaws were amended.

What are Bylaws, you may ask? Bylaws are one set of what are known as dedicatory instruments which govern a homeowners' association such as Olde Oaks Community Improvement Association (OOCIA). Other dedicatory instruments include Deed Restrictions and the Articles of Incorporation, but we are proposing to update only the Bylaws at this time. The Bylaws provide the Board of Directors with guidance regarding the duties of the Board as well as how the Board should conduct the business of the Association.

Many of the bylaws are based in part on the Property Code Chapter 209 – Texas Residential Property Owners Protection Act. The Property Code is usually amended every two years when the Texas State Legislature convenes. The proposed changes to the bylaws include significant updates based on revisions in the Property Code since 1990. If you are thinking that quite a bit could have changed over 13 sessions of the Legislature, you are correct.

During the election of the new Board members back in February, the decision to update the Bylaws was one of the platforms for the current Board. The process began back in March with a group of OOCIA resident volunteers meeting to discuss how to move forward with amending the Bylaws. Another meeting was held in April to continue the discussions. Early in May the decision to begin meeting weekly was made. Since May a small dedicated group has worked to reach consensus and produce an updated set of Bylaws. Oftentimes these meetings produced multiple viewpoints on various topics; for the most part we stayed the course.

The six-month effort resulted in a set of updated Association Bylaws, which were built on the framework of the original Bylaws, and other historical documents intended for the Association's Bylaws. These proposed Bylaws are in line with the current Chapter 209 Texas Property Code, and have been submitted to and reviewed by the Association's Attorney. So what now? In order for the updated Bylaws to become the "amended" Bylaws, they need to be voted on and approved by you the Association members at the Annual Member's Meeting in February 2017.

Unlike some provisions in the US Congress, where members were required to approve the bill to see what was in it, the Board and the Bylaws Committee think that providing you, the Association member, with information on the proposed Bylaws is crucial before the vote. Therefore, an electronic copy of the proposed Bylaws will be posted on the OOCIA website, as well as on the Crest Management website. Along with posting an electronic version of the proposed Bylaws, the Bylaws Committee will host a series of town hall meetings throughout January to provide an overview of the updates to the Bylaws. Our vision is to present the pertinent highlights of the changes made to accommodate compliance with the Texas Property Code. The objective of these town hall meetings is to provide you, the Association member, with the information you need to make an informed decision regarding your vote at the February Annual Members' Meeting.

For questions or more information, email pganeroociaboard@gmail.com.



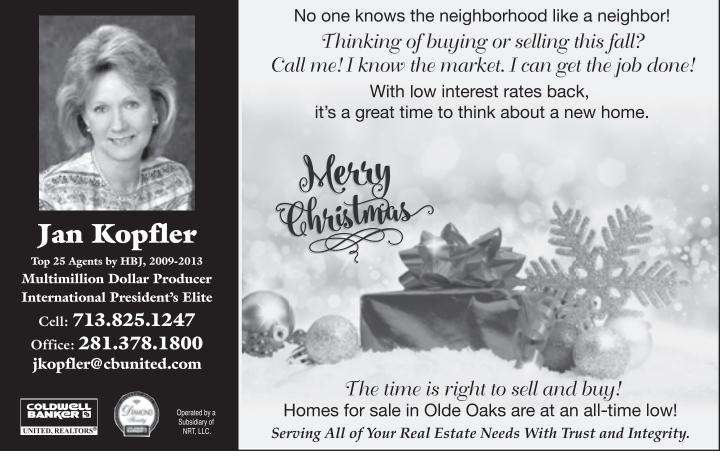
Newsletter Deadline

Deadline for the newsletter is the 10th of every month by noon. If you would like to see the number of pages we can utilize increase for community information, please let businesses know about the newsletter and have them place an ad by contacting Champions Printing directly at 281-583-7661.

Deadline for January newsletter is December 10 by noon.

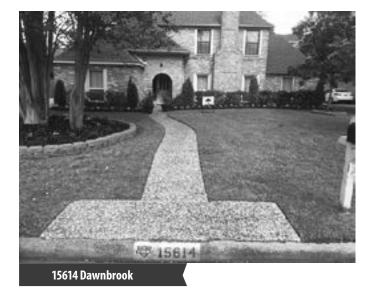
Editor Barbara Smith • Email: OldeOaksEditor@gmail.com Mail to 15714 Winding Moss





YARDS of the MARDS of the

Take a moment to appreciate these and all the lovely yards as you drive through the neighborhood!

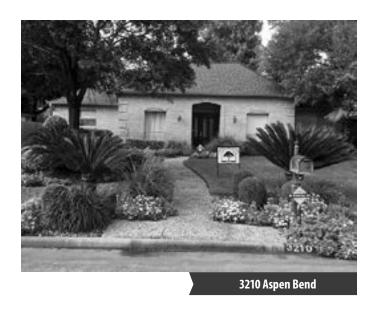


Celebrate Christmas Eve Christmas Candlelight Services p.m. Family Worship Kinsmen 6 p.m. Contemporary Worship 8 & 10 p.m. Traditional Worship with Brass and Choir Christmas Day Worship 10 a.m. Joly Communion at all toorship services. 12100 Champion Forest Dr. Houston, TX · kinsmenlutheran.org

Congratulations.

NOVEMBER YARD OF THE MONTH WINNERS!

The purpose of Yard of the Month is to highlight addresses which enhance our entire community. You are invited to nominate a yard for consideration by emailing the Beautification Committee: Susan Szota at szotaoociaboard@gmail.com.















Assessments dug January 1, 2

The 2017 Assessments for Olde Oaks Community Improvement Association and Waterford Park are \$633. Statements were mailed in November. These fees are due January 1, 2017 and late on January 31, 2017. A late fee of \$30 will be added to your account on February 1, 2017 and a statement will be mailed to you. If these fees are not paid by February 28, 2017, a reminder fee of \$20.00 will be added to your account on March 1, 2017 and another statement will be mailed to you.

You have several options to pay before a Certified Letter/ Final Demand is sent to you at a cost:

- Pay by check or money order for the full amount.
- Pay online with a credit card or electronic check as detailed on your statement or on Crest website.
- If you are unable to pay the full amount, please contact Crest Management to request a payment plan.

Note: Always include your property address and account number on your check or money order.

Mail check or money order to: Crest Management Company, 17171 Park Row, Suite 310, Houston, TX 77084.

For more information, contact Felita Henderson, 281-945-4646, felita.henderson@crest-management.com, or visit us online at www.crest-management.com





by Chuck Cornelius, Vice President

The holiday season is approaching. Please do not leave packages in your cars. If you see something suspicious, report it! Call the Sheriff's department first, then post on social media ... To request a contract deputy to contact you, call nonemergency/ informational at 713-221-6000. Visit www.iwatchharriscounty.com or download the app for Apple and Android phones to report criminal activity anonymously.

9-1-1 to report any emergency, 713-221-6000 for non-emergency calls

With the iWatch app, you can report criminal activity anonymously to the Sheriff's Department. Please download and use this app. If you have a vacant house near you, please send Pam an email at Crest Management as well as myself. Pam will make checks on the property and advise the Board if upkeep is needed. I will get these properties on a frequent checklist with our patrol deputies.

Anonymity is available when reporting any incident. If you have any questions, please contact Chuck Cornelius, ccorneliusoocia@gmail.com.



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281-257-5977 for both locations

Dr. Gorrela



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The Olde Oaks Community Improvement Association (OOCIA) consists of the Olde Oaks and Waterford Park subdivisions; affairs are run by a Board of Directors. The Board consists of five directors who are elected by the Association membership at the Annual Members' Meeting Wednesday, February 8, 2017. Of the five, three are elected in even numbered years and two are elected in odd numbered years.

In 2017 Chuck Cornelius and Norman Nelson II will be completing their second year in February, leaving those two positions open. They may choose to run again for their positions along with any other qualifying homeowner desiring to run for a position on the Board.

The nominating committee will be meeting this month to begin groundwork for the election of Board members held at the Annual Meeting. If you are considering running for a Board position, the committee can help answer any questions you may have and help you in the campaign process. Remember, members may also choose to run for a position without the assistance of the committee.

Members interested in running for one of the two open Board positions should contact Karen Janczak at Crest Management, 281-945-4632 or karen.janczak@crest-management.com or they can contact the Nominating Committee Chair, Pat Ganer, at 713-306-6216 or pganeroociaboard.org@gmail.com. If you know of a member who you think would work well on the Board of Directors, you may submit their name to be contacted by the committee and given information.

The Board would love to see more individuals active in the community affairs, whether it is on a committee, on the Board, or just bringing positive, constructive ideas to the Board. At our last meeting members in the audience volunteered to be part of an ad hoc committee or group to study ways to get delinquent fees paid in a timely manner. Other members mentioned getting together to study ways to decrease our expenses. The Board will support and consider the findings of these types of groups. Please contact a Board member if you would like to participate and help the community in one of these areas or proactively help in other ways. Please consider helping our community by taking a more active part.

ADVERTISING INFORMATION

The Olde Oaks Community Newsletter is published monthly for the residents of Olde Oaks. It is made possible by your neighborhood businesses and friends from ads purchased in the newsletter. Please support these businesses. If you would like to help sponsor this newsletter by purchasing ad space, please call Champions Printing & Publishing, Inc. at 281-583-7661 by the 10th of each month. Please submit classified ads directly to your editor.

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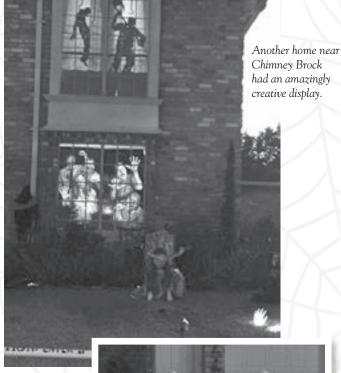
Halloween Fun

Residents participated in decorating for Halloween. Neighbors enjoyed parties on cul-de-sacs and there were many homes that reported children were able to enjoy a safe and fun event throughout our neighborhood, creating lots of laughter and many empty candy bowls. A special thank you to those who decorated over the top! Bravo to the imagination and fun displays. Thank you to all residents who participated and brought smiles to all the youngsters' faces.

This delightful display was at 3411 Amber Forest Dr. where they reported over 391 trick-or-treaters from 5-10 p.m.; that was not including the many visitors who came by to see their unique display.





















3511 Creekbriar Drive also had a spectacular haunted house. Special thank you for opening your home to some special fun and including thunder and lightning, animated zombies and monsters, creepy lighting, and a few really scary surprises for the older kids....they reported that they were scared.

Many Holiday Blessings From Our Home To Yours!

Wishing you all the comfort and joy that home ownership adds to your Holiday Season!

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Royale Jockers 281.799.3482 Royale@RyanAndRoyaleRealty.com



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LOST & FOUND PETS

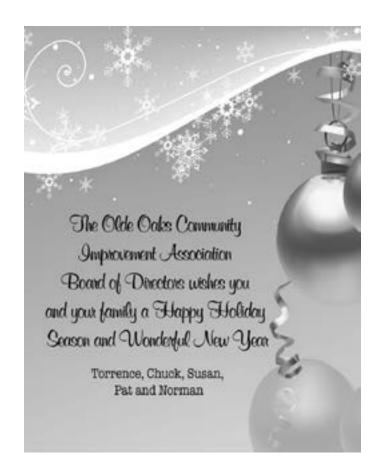
Please do not post pet photos on stop signs or lamp posts. Please submit a picture of the pet, detailed description, your contact information and email address, and contact Julie Brown at jbrown@apex-staff.com, 713-302-9148, or on Nextdoor.

TO POST ONLINE, HERE ARE SOME SUGGESTED SITES:

- www.nextdoor.com (There is an urgent alert that can be sent!)
- www.spca.com/lostfound
- houstontx.gov/BARC
- www.findingrover.com (install free application)

FOR CATS/KITTENS AND FERALS

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