

REQUEST FOR CRIMINAL RECORD CHECK

(TO BE COMPLETED BY APPLICANT)

Tuesday thru Friday Only

8:30 am- 3:00 pm

IMPORTANT NOTICE - PLEASE READ CAREFULLY

This record check is for PASQUOTANK COUNTY records Only.

Please understand that record checks are just one of many duties, which must be performed by this office and that, is why the turnaround time is one week. We are sorry for any inconvenience, which this might cause, but we are doing the best we can and we solicit your patience. Please print the information legibly.

The fee for a record check is \$25.00 payable at the time the request is filed. This is a Statutory Fee, which goes to the State.

FULL NAME: (AND MAIDEN NAME, IF APPLICABLE)

FIRST	MIDDLE	MAIDEN	LAST
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DATE OF BIRTH: _____

RACE: _____ **SEX:** _____

ADDRESS: (PLEASE LIST CURRENT ADDRESS AS WELL AS ANY OTHER ADDRESSES LIVED AT SINCE MAY OF 1988.)

DATE AND SIGNATURE OF PERSON REQUESTING RECORD CHECK
