

Position: Architectural Drafter

Qualifications

- Associate Degree
- 5+ years' experience working in the field of Architecture
- Working knowledge of design/drafting standards, practices and techniques
- Comprehensive understanding of how a drawing package goes together and what is involved in putting together drawing sets including plans, interior/exterior elevations, sections, details, etc.

Key Responsibilities

- Provide continuous drafting support for the Design Development throughout all phases of the project, to include schematic design through full construction documents
- Coordinate construction documents and drawings with other trades
- Follow and maintain design department drafting standards
- Concise and timely completion of design and approval drawings

Skills

- Proficient using Revit and/or AutoCAD
- Professional style of verbal and written communication
- Strong organizational skills and exceptional attention to detail
- Motivated, self-starter who works well independently or as a team
- Builds positive working relationship with peers and colleagues

Work Location

- 100% Remote

Schedule

- Monday – Friday
- 8:00 am - 5:00pm

Benefits

- Health insurance
- Dental insurance
- Paid time off
- 401(k) Matching

Compensation

- Compensation is commensurate with experience and includes paid time off, company sponsored health insurance plan (medical and dental) and 401(k) matching plan

Armitage Architecture is an equal-opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, gender, age, sexual orientation, gender identity, status as a protected veteran, or status as a qualified individual with a disability.

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EEO Employer / Vet / Disabled

As a Federal contractor, Armitage Architecture complies with all Federal guidelines. Due to the current mandates on COVID-19 vaccinations, if you are offered employment, you will be required to provide proof of vaccination as a condition of employment unless you are legally entitled to a religious or medical accommodation.