

OLD WINDSOR ANGLING CLUB

CLUB RULES

(Constitution)

1. NAME

The name of the club shall be Old Windsor Angling Club - hereinafter referred to as The Club.

2. OBJECTIVES

To promote angling amongst its members by providing and maintaining fisheries and organising an annual match fixtures list. To make rules and implement them for the benefit of its members.

3. TRUSTEES

- a.** There shall be no less than two Trustees of The Club save that a corporate body may be a sole Trustee.
- b.** Trustees shall hold office until death or resignation, or until removed from office by resolution of the Committee.
- c.** All property of The Club (except monies, which shall be under the control of the Treasurer) including leases shall be vested in the Trustees to be dealt with by them as the Committee shall from time to time direct by resolution.
- d.** The Trustees, Members and Committee members of OWAC shall be indemnified out of Club funds, or insurance, against any risk, expense or claim made against them while properly carrying out their duties to the Club.
In the event that the Club funds, and insurance, are insufficient to cover the costs of any risk, expense or claim, the Trustees, Members and Committee members liability will be limited to £1.00 per head.

4. MEMBERSHIP

The Club shall consist of the following classes of members:-

- a.**
 - 1.** Ordinary Members (including Ordinary, Junior, OAP and Ladies)
 - 2.** Associate Members.
 - 3.** Honorary Members.
- b.** The membership in any class may be limited by the Committee subject to confirmation at the next General Meeting.

5. ORDINARY MEMBERSHIP

Admission to Ordinary Membership shall (upon application to join and upon payment of subscriptions) be by election by the Committee who may refuse membership without stating any reason.

6. ASSOCIATE MEMBERSHIP

Details as Ordinary Membership (see above).

7. HONORARY MEMBERSHIP

Honorary Members may be elected at any meeting of The Club for such a period as the meeting shall determine upon a two - thirds majority of members present.

8. SUBSCRIPTION

The annual subscription payable by Ordinary and Associate Members shall be determined by the Committee.
Memberships expire on the 31st. March each year and are renewable from 1st April.
Subscriptions shall be returned to those applicants refused membership of The Club.

9. EXPULSION

- a.** The Committee may expel from The Club any member for conduct which, in their opinion, is injurious to or brings into disrepute any aspect of The Club's interests.
Before expelling a member, the Committee shall enquire into their conduct and the member will be given an opportunity to make representations at a meeting of the Committee called for that purpose.
The decision to expel shall be on a majority vote of those present at the enquiry.
- b.** An expelled member shall forfeit all rights and privileges of membership but shall remain liable for any dues or debts to The Club which became payable or were incurred prior to expulsion.

10. RESIGNATION

A member may resign at any time by giving notice in writing to the Secretary. A member who has resigned forfeits all monies paid for membership of The Club.

11. MANAGEMENT

The management of The Club shall be vested in the Committee except where otherwise provided in the rules.

12. OFFICERS

The Officers of The Club shall be: -

President Vice President(s) Chairman Vice Chairman Secretary Vice Secretary Treasurer Minutes Secretary
Fixtures Secretary Recorder Press Officer Fishery Officer

The Chairman or Vice Chairman will conduct all meetings, ensure that the business on the agenda is dealt with and provide a fair time for discussion on all points. In the event of a tie in the voting the Chairman has the option of a casting vote. He may terminate discussion on any matter when, in his opinion, sufficient time has been allowed.

The Secretary is to deal with all correspondence and general business of The Club and keep records and details of memberships.

The Treasurer is to receive and disburse all monies pertaining to The Club and keep accounts available for perusal by any member at any meeting. He/she must submit accounts annually for audit and provide audited balance sheets for the Annual General Meeting.

Auditors are to be appointed by the Committee at least three months before an Annual General Meeting.

The Fixtures Secretary is responsible for the arrangement of all club matches, allocation of club venues and collection of dues payable in respect of competitions.

The Recorder will receive match results from the Steward of the day to maintain club records and publish the same to members within a reasonable time.

12. OFFICERS (Continued)

The Fisheries Officer is responsible for the upkeep of The Club's fisheries. He will arrange for working parties to carry out improvements and seasonal maintenance, and report on a regular basis to the Committee.

The Minutes Secretary will keep a record of all meetings and present the Chairman with this record for signature.

13. EXCLUSIONS

No member may be elected to the position of Chairman, Secretary, Treasurer (or Vice of these positions) without at least two years continuous membership of the Club. Persons proposed for, or currently in these positions, should be without committee status in any other angling body, unless this has been previously agreed by Committee vote.

14. THE COMMITTEE

- a.** The executive Committee shall consist of the President, Vice President(s), Chairman, Vice Chairman, Secretary, Vice Secretary, Treasurer, Minutes Secretary, Recorder, Fisheries Officer, Press Officer and all Trustees plus six other elected members. They shall be empowered to co-opt members, and may at their discretion invite any person to attend a Committee meeting. Any four members of the Committee shall form a quorum.
- b.** At the AGM (Annual General Meeting) the Committee will retire from office. Retiring Committee members are eligible for re-election.
- c.** The Committee shall meet at least ten times a year to examine the accounts and arrange the affairs of The Club. Minutes will be taken of every meeting.

15. BYLAWS

- a.** The bylaws set out in these rules and any bylaws made under paragraph b of this rule shall be binding upon the membership.
- b.** The Committee may make, repeal or amend any bylaw, but their decision shall be subject to confirmation by the membership at the AGM.

16. THE ANNUAL GENERAL MEETING

The AGM shall be held in April or May each year to:-

- a.** Receive and consider the accounts and balance sheet.
- b.** To appoint Officers and members to the Committee.
- c.** To decide on any proposal submitted by the Committee or under rule 18.

17. EXTRAORDINARY GENERAL MEETINGS

An EGM may be called at any time by decision of the Committee. Such a meeting may also be called following the receipt of a letter requesting the meeting signed by at least twenty members, and must be called within forty days, unless the Committee decide that the reasons for requesting the meeting are frivolous. (A proposal which is capable of resolution must be contained in the above letter.)

18. NOTICE OF GENERAL MEETINGS AND PROPOSALS

- a.** Notice of a General Meeting, stating the time limit for proposals, shall be sent to each member at least 21 days before the date of the meeting.
- b.** Notice of any proposal for consideration at a General Meeting, unless proposed by the Committee, must be received by the Secretary at least 14 days before the meeting. Proposals must be in writing and signed by a proposer and seconder and, unless withdrawn, shall be considered at the meeting. Amendments by the proposer and seconder to a published proposal are to be submitted in writing before the start of the meeting.

19. QUORUM AND VOTING AT GENERAL MEETINGS

- a.** At least ten members shall form a quorum.
- b.** A simple majority vote shall carry any proposal, except that no rule of The Club may be made, repealed or amended by a majority of less than two-thirds.

20. DURATION

All Club meetings will start at 2030 hrs. and finish no later than 2300 hrs.

21. INTERPRETATION

The Committee shall use their discretion for the interpretation of rules and bylaws and any relevant matter concerning The Club, and any decision made by them shall be binding.

22. ELECTRONIC RECORDING

Member's names, postal addresses, telephone numbers and e-mail addresses may be held on computer for ease of maintaining records and mailing purposes. Data will be collected from 1st April each year and stored for 18 months until 1st October the following year and then deleted. The deletion shall be recorded in the minutes of the next Committee meeting.

23. ALTERATIONS TO THE CONSTITUTION

Any proposed alterations to the Club Constitution may only be considered at an Annual or Extraordinary General Meeting, *convened with the required written notice of the proposal.*

Any alteration or amendment must be proposed by a Full Member of the Club and seconded by another Full Member.

Such alterations shall be passed if supported by not less than two-thirds of those Full Members present at the meeting, assuming that a Quorum has been achieved.

24. DISSOLUTION

- a.** If at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene an Extraordinary General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the Resolution.
- b.** If at that Extraordinary General Meeting, the resolution is carried by at least two-thirds of the Full Members at the meeting, The Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.
- c.** After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the Full Members of the Club, but shall be given or transferred to some other voluntary organisation having objects similar to those of the Club.