

East Coweta High School Flag Football Booster Club

February 1, 2023

East Coweta High School, Room 807, Starr Hall

1. Call to Order

The meeting was called to order at 5:45pm by Coach John Perkerson.

2. Attendees present: Justin Halford - President; Kelli Schmitt – VP; Heather Bray – Treasurer; Coach Perkerson; Kristel Carey; Jessica Kilgallen

3. Designation and Voting of Booster Club board members:

Since the meeting on 1/5/23, Karen Farmer resigned as the Secretary. Her resignation was accepted, and it was asked if any volunteers to fill position by attending parties. Jessica Kilgallen volunteered. It was motion to vote her in as Secretary by Heather Bray and seconded by Kelli Schmitt. Therefore, as of 2/1/2023, the revised board members are as below:

- Justin Halford – President
- Kelli Schmitt – Vice President
- Heather Bray – Treasurer
- Jessica Kilgallen – Secretary

It was also discussed and voted upon to establish a fundraising coordinator position within the board. This position would be mainly responsible for coordinating any fundraising activities, providing information on fundraising events, etc. **Kristel Carey** was nominated for this position by Heather Bray and was seconded by Jessica Kilgallen and Cristal accepted the nomination.

3. Financial Policies

Financial policies for the organization were discussed. The following policies were approved:

- Register with GA Secretary of State – this has been completed
- EIN was assigned
- Booster Club bank account was opened at United Community Bank with the President (Justin Halford) and Treasurer (Heather Bray) as signing authority
- Heather will work with Coach Perkerson to move remaining funds from 2022 season to new booster club bank account once all player fees are collected.

- Coach Perkerson will also get financial information from school on what funds are available in the school account.

4. Other Business

- Discussed increasing player dues for next year to be able to provide more equipment, uniforms, host tournaments, etc. It was voted upon to raise player dues to \$400 per player with a discount to \$250 if a certain number of volunteer shifts (to be determined at a later date) are completed by parents.
- Kelly and Heather will look into the cost for a PO Box to possibly be used instead of mail coming to the school (especially for when fundraising starts).
- Discussed several ideas for fundraiser events to begin as soon as possible. Cristal will look into these ideas and most time and cost effective ones. She will begin to put together a sponsorship packet that can begin to be distributed.
- Discussed having themes spirit nights at the games for 2023: kids night teacher appreciation night, etc.
- Discussed need for game day coordinator position to be added to the board. This person will be responsible for any game day operations, coordinating volunteers for positions such as down marker, clock, announcer, concession stand, gate-entry, field setup, etc. This will be established closer to start of season
- Interested player parent meeting is set for 4/19/2023.
- First round of tryouts will be May 15-18th.
- Second round of tryouts will be September 18-22nd, 2023

6. Next Meeting

The next board meeting shall be held on 3/1/2023, 5:30 pm at ECHS Room 807, Starr Hall.

7. Adjourn

The meeting was adjourned at 7:30pm