

Elections for Steering Committee "B" Positions will take place starting in October. New two-year terms begin in January 2027 and we need candidates willing to serve!

If you would like to stand for a position, come to the Group Conscience meetings beginning in October. Candidates who are present and wish to stand will introduce themselves and a vote will be taken.

As positions are filled, the board and Hope's website will be updated.

Steering Committee B Positions

Yellow House Foundation (YHF) Liaison - Suggested sobriety 1 year	Speaker Representative - Suggested sobriety 1 year
Assistant Treasurer/Literature Representative - Suggested sobriety 1 year	Events Chair - Suggested sobriety 6 months
Events Chair - Suggested sobriety 6 months	Zoom Liaison – Suggested sobriety 1 year

See the Hope Steering and Group Conscience aqua-colored board in the big meeting room for Group Conscience meeting dates and times—typically the first Monday of the month at 7:05pm. Descriptions of the duties are available in the printout on the small black table between the double doors in the big meeting room, in the Hope Group Policies document to the left of the chair's desk, and on the Hope Group Website.

Service Positions Up for re-election for 2027

Group B Service Positions

Yellow House Foundation (YHF) Liaison - Suggested sobriety 1 year

- Attend all Steering Committee and Group Conscience meetings and provide YHF Liaison report in verbal form.
- Attend all YHF Board meetings and represent the Hope Group to the YHF Board.
- The YHF Liaison shall take Hope Group questions and concerns to the YHF board and vice versa.
- The YHF Liaison will bring any announcement requests from YHF to Group Conscience and/or Steering Committee for approval to be included in written AA meeting announcements.

Assistant Treasurer/Literature Representative – Suggested sobriety 1 year

- Attends all steering committee and group conscious meetings or ensures that a substitute will attend in his or her place when unable to attend.
- Ensures that the group's meeting space has an adequate, organized and visible inventory of AA-conference approved literature for sale (such as books and manuals) and for distribution for free (such as newcomer packets, pamphlets, inserts and cards.)
- Ensures that the group's meeting space has a clear, visible price list of literature for sale (such as books and manuals) and clear signs showing what literature is available for no charge.

- Ensures that the group's meeting space has an adequate and organized inventory of chips.
- Ensures that the group's literature and chips are purchased from the GSO, the local Intergroup, or online, as approved by the group and with the approval of the Treasurer as required.
- Provides the literature report in verbal form at each steering committee and group conscious meetings, or provides the report via a substitute when unable to attend.
- Collects and counts 7 th Tradition contribution monies with the Treasurer.
- Acts as a signatory on Hope Group bank accounts as required.
- Keeps one of two keys required to be used to simultaneously open the safe that holds 7th Tradition contribution.

Secretary - Suggested sobriety 1 year

- Attend and maintain minutes at all steering committee and group conscience meetings and make group conscience notes available to hope group members by posting in the meeting room and emailing minutes to members via Hope Group email.
- Announce and post information about important AA activities and events.
 - Maintain announcement sheet for meetings.
 - Maintain bulletin board for announcements.
- Maintain email address (thehopegroupaa@gmail.com) for communications

- Maintains committee members job descriptions and keeps records of members' length of service and notifies chair when service commitments are 60 days from terminating.
- Keep all group records including tax records and archives (to be maintained in perpetuity).
- Responsible for maintaining copies of correspondences regarding hope group activities.
- Maintain hope group guidelines and post them in the meeting room.
- Maintains current men and women's phone list and makes available.
- Secretary is authorized by group conscience to audio record the group conscience and steering committee meetings for transcribing minutes, to be deleted after completing report.
- Signatory on bank accounts.

Speaker Representative - Suggested sobriety 1 year

- Responsible for locating and scheduling volunteer speakers to share their experience strength and hope at regularly scheduled speaker meetings.
- Responsible for lining up and coordinating with speaker meeting chairpersons. Chairperson will introduce speaker and facilitate speaker meeting.

Events Chair - Suggested sobriety 6 months

- Attend all Steering Committee and Group Conscience meetings and provide events report in verbal form.
- Responsible for ensuring birthday cake is purchased and presented at birthday night.
- Responsible for coordination and planning AA focused events, educational workshops at Hope Group or to carry the message to the alcoholic who still suffers within the AA community.
- Responsible for coordinating and assisting with all Hope group sponsored District 22 meetings, SWTA 68 meetings or other local AA conferences/meetings/workshops.
- Responsible for coordinating with the foundation on recovery related portion of social events – Thanksgiving dinner, Christmas dinner, and Hope AA Anniversary.
- Responsible for coordinating volunteers in support of hope group recovery related events.
- Coordinate Alcathon for Thanksgiving, Christmas, and New Year
 - Align date with YHF for approval and alarm changes
 - Create and include clipboard to sing up to be passed at meetings

Zoom Liaison - Suggested sobriety 1 year

- Invite online members to “chair” and “co-chair” meetings.
- Train new “chairs” and “co-chairs” how to use Zoom to host online meetings.
- Maintain online “chair schedule” calendar.

- Monitor online meetings, insuring they follow AA traditions and etiquette.
- Online meetings should closely follow same format as Hope Group in-person meetings.
- Share Hope Group announcements with online group.
- Attempt to resolve Hope Group meeting issues specific to Zoom, including but not limited to technical issues, use or disabling of chat, video, audio and/or other attendance functions.
- Attend monthly Steering Committee meetings and provide any relevant Hope Group online updates, including but not limited to issues arising during Zoom meetings that affect Hope Group as a whole and/or that require Steering Committee or Group Conscience input.