



To: Post Commanders, Quartermasters, Officers & Members
From: John B. Getz, Jr., State Adjutant
Subject: Post Officers Training
Date: June 26, 2023

Please distribute to all Incoming Post Commanders, Quartermasters, Officers & Current Post Members

In order to assist VFW Post leaders prepare for and carry out their responsibilities effectively, the Department will conduct VFW Post Training Schools of Instruction in July/August under the direction of 2023-2024 State Commander David W. “Spike” Gyger. These half-day training sessions will cover a wide variety of Post operations and VFW program issues that help our organization carry out its mission of serving others. We have chosen various dates to maximize the opportunity for Post members to participate.

We value your time, so we will run these instructional sessions efficiently. We will use an informal training approach with breakout tables and networking (not PowerPoint). There will be plenty of time to ask questions.

Some of the topics to be discussed are VFW Programs, Duties and Responsibilities of Post Officers, Community Service, Parliamentary Procedure, Membership, and more. The information will benefit leaders with all levels of VFW experience—from first-time officers to those who have served their Post for many years.

We hope for participation from all Posts. Each Post should have at least one representative at the event you choose. If the Post Commander cannot attend, then the Sr. Vice Commander should attend; if the Sr. Vice Commander cannot attend, then the Jr. Vice Commander should attend. If you are unable to attend the session in your area, please try to attend an event in another area.

We encourage Posts to send more than one participant because Post leadership requires a team approach. It is always helpful to have more than one person familiar with the information that will be covered.

By attending, you will also have the opportunity to meet the Department officers for 2023-2024.

I realize it may be a hardship to take a day out of your busy schedules. However, this training provides valuable information that will inspire and equip VFW officers to perform their duties effectively and with integrity.

Attending one of these sessions will prepare you for great success because you will leave with a framework for a productive, impactful leadership year. Let's train hard and work hard so we can continue showing that *"No One Does More for Veterans" than the VFW!*

The training schedule is below:

Training begins at 8:00 a.m. (coffee/donuts at 8:00 am and lunch will be served at 12:00 pm)

Evening training will begin at 6:00 pm (light meal and refreshments at 5:00 pm)

PTI Training (previously OTI Training)

- **July 8- Western PTI Clarion Post #2145 District 19 (8:00 AM)**
 - **602 Liberty Street, Clarion, PA 16214 (814)745-2973**
- **July 9- Northwestern PTI Reynolds Post# 7599 District 28 (8:00 AM)**
 - **115 Edgewood Drive, Greenville, PA 16154 (724) 646-9971**
- **July 10- PTI Mt Pleasant Post #3368 District 27 (6:00 PM)**
 - **416 West Main St, Mt Pleasant, PA 15666 (724) 542-4644**
- **August 5- Central PTI Mount Union Post #5754 District 30 (8:00 AM)**
 - **14646 Croghan Pike, Mount Union PA 17066 (814) 542-9909**
- **August 6- Central PTI Clearfield Post #1785 District 22 (8:00 AM)**
 - **1145 Industrial Park Rd, Clearfield, PA 16830 (814) 765-2590**
- **August 7- Central PTI Ephrata Post #3376 District 9 (6:00 PM)**
 - **141 South State St, Ephrata, PA 17522 (717) 733-9904**
- **August 11 &12- Department Flying Squadron, Sheraton Harrisburg-Hershey Hotel (Invitation Only)**
 - **4650 Lindle Road, Harrisburg, PA 17111**
- **August 13- Northeastern PTI Dupont Post# 4909 District 11 (8:00 AM)**
 - **401-403 Main Street, Dupont, PA 18641 (570) 654-9104**
- **August 14- Southeastern PTI Media Post #3460 District 7 (6:00 PM)**
 - **11 Hilltop Road, Media, PA 19063 (610) 566-9980**

Training sessions are very informative and helpful in having a successful Post.

Dress is casual with VFW caps.

Please wear Commander Gyger's shirt if you have one.

Commander Gyger's shirts will be available for purchase, cash or check only.

We Would Like To Attend PTI Training (previously OTI Training):

1. _____ **07/08/23-VFW POST-2145 (Clarion)**
2. _____ **07/09/23-VFW POST-7599 (Reynolds)**
3. _____ **07/10/23-VFW POST-3368 (Mt. Pleasant)**
4. _____ **08/05/23-VFW POST-5754 (Mt. Union)**
5. _____ **08/06/23-VFW POST-1785 (Clearfield)**
6. _____ **08/07/23-VFW POST-3376 (Ephrata)**
7. _____ **08/13/23-VFW POST-4909 (Dupont)**
8. _____ **08/14/23-VFW POST-3460 (Media)**

OTI SIGN-UP FORM

NAME	POST	TITLE	PHONE- (CELL)	EMAIL

**** RETURN FORM TO STATE HQs ASAP BY EMAIL OR FAX****

E-mail: mjuliana@vfwpahq.org or Fax (717) 234-1955

**VFW State HQs, "PTI Registration,"
4002 Fenton Avenue, Harrisburg, PA 17109
Attn: Melissa Juliana**

RSVP NO LATER THAN DATES BELOW

Training Manuals will be provided, and we need to know the total needed

Western - July 5, 2023

Central - August 1, 2023

Eastern - August 8, 2023

