

The Health Foundation of East Central Saskatchewan, Inc.
Education Fund Application Form



APPLICATION DEADLINE: May 1, 2019



For Use July 1, 2019 - December 31, 2019

Please note that requests for retroactive funding will not be considered.

APPLICANT INFORMATION:

Please print

Name: _____ Department and Facility _____

Home Address: _____ Postal Code _____

Home Phone: _____ Work Phone _____ email: _____

PLEASE CHECK THE CATEGORY YOU ARE APPLYING FOR:

- Tuition and Books (Costs for Upcoming Semester)** **Up to \$12,000.00 Awarded Annually**
Applications considered twice per year

Scholarships for an eligible staff member who is pursuing studies in an identified "hard-to-recruit" health care discipline, to assist with tuition and book expenses one semester at a time. For courses less than 1 year in length, the full cost of the course may be considered. Criteria:

- Must have completed their first year of study as a full-time student and on an approved education leave from Saskatchewan Health Authority
- Has completed their first year of study as a part-time student
- Requiring an update or refresher course to become licensed to practice in Saskatchewan

A return of service commitment may be required as per Health Authority policy.

- Registration and Travel Assistance for Employees Attending Technical Clinical Conferences** **Up to \$6,000.00 Awarded Annually**
Applications considered twice a year

Assistance to employees for approved registration and travel costs to attend recognized professional conference either in or out-of-province including locally sponsored in-service events. This funding does not replace any departmental budgeting and should be considered as the "funder of last resort". Employee must indicate where the balance of funding will come from if only partial funding is received from The Health Foundation. The funding will be allocated to enhance existing programs not to replace other funding available.

A return of service commitment will be required as per the Health Authority policy.

- Educational Opportunities for Employees, Managers and Supervisors** **Up to \$4,000.00 Awarded Annually**
Applications considered twice a year

A grant to provide training and skill development either on a group, departmental or region-wide basis. This may include the development of in-house employee training programs. This will be based on identified annual needs of individual employees or groups of employees. A return of service commitment may be required.

- Purchase of Educational Resource Material** **Up to \$1,000.00 Awarded Annually**
Applications considered twice a year

Funding for departments to purchase educational materials. These resources materials would be supplemental to resource materials purchased from approved budgets. Departments to present proposals for consideration on a semi-annual basis.

- Equipment** **Up to \$1,000.00 Awarded Annually**
Applications considered twice a year

Funding to purchase equipment that may be required to enhance the use of the educational resource materials approved in "Purchase of Educational Resource Material" (#4 above).

*Note: Terms of all the above are subject to review and revision at the discretion of the Committee.
Applications will be reviewed and applicants will be notified ASAP. Next application deadline is November 15, 2019*

CRITERIA:

Employee Request:

1. Applicant must be an employee of the Saskatchewan Health Authority and located in East Central Sask.
2. Application must be completed in its entirety and submitted by the deadline in order to be considered.
3. Provincial and departmental funds, if available, must be utilized before requesting scholarship.
4. Return in service agreement may be required for awards of \$500.00 or greater.
5. The educational opportunity must be approved by applicant's supervisor/manager.
6. If approved, funding will be given based on the determined priority of the educational event. (i.e., *Required Education, Encouraged Education or Staff Development Training. See the Health Region policy 260.001*)

Educational Resource Material and Equipment requests from departments:

1. Resource material and/or equipment educational funding must be supplemental to funding provided from approved budgets.
2. Application must be completed in its entirety and submitted by the deadline in order to be considered.

EMPLOYMENT INFORMATION:

Current Position: _____ Start Date ___/___/___ full time part time casual

Department & Facility: _____

Previous Positions with Sask. Health

- | | | | | |
|---------|------------------------|------------------------------------|------------------------------------|---------------------------------|
| 1 _____ | Start Date ___/___/___ | <input type="checkbox"/> full time | <input type="checkbox"/> part time | <input type="checkbox"/> casual |
| 2 _____ | Start Date ___/___/___ | <input type="checkbox"/> full time | <input type="checkbox"/> part time | <input type="checkbox"/> casual |
| 3 _____ | Start Date ___/___/___ | <input type="checkbox"/> full time | <input type="checkbox"/> part time | <input type="checkbox"/> casual |

CURRENT EDUCATION:

Specify university, technical, and/or other professional training you have completed. Attach copies of transcripts or certificate, if relevant.

Course 1 _____ Degree/Certificate _____ Date Completed _____

Course 2 _____ Degree/Certificate _____ Date Completed _____

TOTAL AMOUNT REQUESTED FROM EDUCATION FUND:

(For Tuition and Books category, provide the costs for the upcoming semester). You must attach copy of official registration information and/or other documentation of costs.

For Educational Resource Material or Equipment Categories, please provide documentation of costs of the resources you are requesting.

You may not exceed the maximum amount available in each category.

\$ _____

Comments:
