

THE Creative HEALTH TRUST UK

IN MEMORY OF
Sofiya Patel



GRANTS POLICY

What we can do....

We support grants which will further the aims of The Creative Health Trust.

Our aim is to fund creative art activities which have a positive impact of those receiving help in a Hospice - visitors and their families.

We specifically support:

One off art workshops
Ongoing Art therapy
Provision of creative arts equipment

We encourage active fundraising to match the grant given by us, although this is not essential and needs to be explained in the grant application.

The immediate benefit and wider public benefit of Funding must be proved in the grant application.

Making a decision :

The Funding Committee of the charity is made up of Trustees and the Chief Executive.

They will meet as necessary to consider and approve successful applications.

Applications can be made at any time.

Who can apply

The types of organisation we support are generally registered charities - Hospices.

But we will consider applications from social enterprises, community groups, etc, if they are formally constituted and have clear charitable purposes linked to Hospices. All grants would be however be paid through the Hospice linked to these organisations.

Where are you located

We support organisations located in England, Scotland, Wales and Northern Ireland.

We only support projects or programmes which have yet to begin; we do not fund retrospectively.

Most of our grants are for projects but we will consider contributions towards specific core costs of smaller organisations where a grant could make an impact. Grant awards start at a few hundred pounds. We can award multi-year grants.

Exclusions – what we do not fund

Grant requests which the Trustees will not normally support are:

- Individuals
- Capital campaigns (construction of and fitting out of buildings)
- Sponsorship of fundraising events
- Contributions to general appeals
- Religious activity which is not for wider public benefit
- Public bodies to carry out their statutory obligations
- Schools
- Activities which have already taken place
- Grant-making by other organisations
- Privately owned and profit-distributing companies.

Application and assessment process

This is what to expect if you decide to apply for a grant to The Creative Health Trust.

- Check the homepage to see if we are currently open to accepting applications
- Pre-application stage – applicants should complete our eligibility checks
- If you are successful, you will be invited to make an Stage 1 application.
- Your Stage 1 application will be reviewed by the Trustees
- If successful, you will be invited to complete a Stage 2 application form
- Applications must present a strong case for support, clearly explaining what you will do with the grant, who will benefit, how you know that the work you are proposing will make a difference to the beneficiaries and how you will be able to measure this
- During the assessment phase of Stage 2 applications, applicants may be contacted by one of our Trustees and/or the Administrator to request additional information; our Trustees may also conduct assessment visits or calls.
- A final shortlist of applications will then be presented to the Board of Trustees for their consideration
- Our decisions are final and unsuccessful applicants have no right of appeal
- Before paying any grants, we will make due diligence checks on your organisation's governance and finance

Things to consider:

1. We cannot support activity that has already been paid for from another source. This can include other funders, other funding programmes, or your own individual or organisation's income.

Any income generated from your project must be offset against expenditure. If a project makes an unexpected profit or is delivered under budget, some or all of this money could be deducted from the final grant amount.

2. We want to make our funding go further, and we expect applicants to make the most of any other sources of income available.

Project Grants **ideally** require applicants to demonstrate that a minimum of 10% of the overall budget has been supplied by sources other than The Creative Health Trust. This is often called 'match funding' or 'partnership funding'. This can be made up of cash support, in kind support (such as volunteer time or reduced costs), or a mixture of the two. The strongest budgets usually have a higher percentage of confirmed cash.

In order to make it easy for applicants, we would prefer to get an appropriate project underway rather than demand match funding.

However, financial income from other sources helps to demonstrate partnership support for your project, and shows that it is making the most of our investment.

If you indicate you are requesting 100 per cent of the cost of your project from us, please tell us why you have been unable to secure any other funding. Using the information you give us, we will decide whether we can accept your application.

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Other sources of income include

- earned income – such as income from ticket sales, workshop fees or selling work or publications
- local authority funding
- other public funding (for example, the British Council)
- private income - from you or your organisation, donations, or grants from trusts and foundations

3. We decided that the project you applied for will not benefit the public, either in the short or long term.

Public benefit can be achieved by enabling other people to experience your activity as artists, participants, contributors. We need to know who is going to engage with your activity and in what ways. Make sure you have described how you will reach your target audience or participants, in the short or long term, and provided details of your proposed marketing activities where appropriate.

4. If your application does not contain enough information for us to be able to make a decision, it will not be eligible to go through our full appraisal process. You must:

- answer each question with an appropriate level of detail
- outline clear therapeutic aims
- evidence an appropriate track record and/or partnerships with professional artists/arts organisations
- clearly indicate target audiences and explain how they would be reached
- complete a clear project plan and timeline for the activity
- demonstrate demand for the activity
- provide a realistic, balanced the budget (with appropriate plans to manage it)

5. You cannot apply for the following activities:

- buying equipment and instruments which would not be used for the benefit of the participants , either immediately or in the long term, or where the applicant does not have an artistic track record.

If you do require funding for equipment you will need to:

- explain the work of the individuals/organisations/community groups that will be using the equipment
 - outline what kinds of projects/activities it will be used for. For example, is it specific to a project or for ongoing use?
 - provide a clear rationale as to how this equipment will increase the quality of arts provision and the quality of engagement for audiences or groups using it
 - include evidence that at least three competitive quotes for the equipment purchase along with detail on how maintenance of the equipment will be managed/funded
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