

West Sangamon Public Library District
Board of Trustees
September 2, 2025
6:00 p.m.

Public hearing for consideration of the Budget and Appropriations Ordinance for FY 2026

Hearing called to order at 6:01 p.m.

Roll call

Brian Bandy-present
Jennifer Nelson-present
Allicent Smith-present
Casey Binkley-present
Debbie LaKamp-absent
Desi King-present
Rose Yarko-Lazzeri-present
Director Mark Steger-present

The only change from the posted proposed ordinance was the addition of TIF funds for replacement of air conditioners.

No public present.

Motion to close hearing by Jennifer and 2nd by Desi. Approved by voice vote 6-0.

Regular meeting called to order at 6:09 p.m.

Roll call

Brian Bandy-present
Jennifer Nelson-present
Allicent Smith-present
Casey Binkley-present
Debbie LaKamp-absent
Desi King-present
Rose Yarko-Lazzeri-present
Director Mark Steger-present

Minutes from July 1, 2025, meeting and executive session from July 1, 2025, were both approved.

Motion by Allicent and 2nd by Rose. Approved by voice vote 6-0.

Treasurer's Report:

Approved treasurer's reports from July and August. Motion by Jennifer and 2nd by Desi. Approved by roll call 6-0.

End of July Checking account balance \$6,932.09

End of July Money Market savings account balance \$73,912.34

End of August Checking account balance \$8,586.52
End of August Money Market savings balance \$88,300.45

President's Report:

None

Director's Report:

76 people signed up for Summer Reading Program. Winners posted in library and on website.
A/C units were replaced with TIF funds from the Village of New Berlin at a cost of \$19,160.
IPLAR report submitted to the Illinois State Library. Highlights include overall requests being up and programming numbers (number of programs and number of attendees) almost doubling since last year.
Director Steger is officially a graduate of Director's University-congratulations to Mark!
New telephone system installed; the new system will cut the library's phone bill by approximately \$146/month.
IMRF Audit completed.
Board will start to review sections of the Illinois Public Library Standards and the WSPLD Policy and Personnel Manuals at the next meeting.
New library hours will start the week of September 7th.

Committee Reports:

None

Friends of the Library:

Book and Bake Sale will be September 26-28th. Friends purchased a new vacuum for the library.

Executive Session:

None needed.

New Business:

Approval of Combined Annual Budget and Appropriation Ordinance for FY 2026, ordinance 2026-01.
Motion by Jennifer and 2nd by Allicent. Approved by roll call 6-0.
Tax levy to be voted on at the October meeting.
New library hours to start week of September 7th (Tuesday 10-7, Wednesday 10-4, Thursday 10-7, Friday 10-4, Saturday 10-2).

Old Business:

Creation of strategic plan committee consisting of Jennifer and Allicent with Director Steger.
Creation of a Capital Asset Plan assigned to Casey and Director Steger.

Next meeting is October 7, 2025, at 6:00 p.m.

Adjourned at 7:18 p.m. Motion by Rose and 2nd by Casey. Approved 6-0.

Respectfully submitted,

Jennifer Nelson, board secretary