

**Board of Trustees Meeting
West Sangamon Public Library District
September 4, 2012**

June Atkinson-Present
Chris Byer-present
Felicia Burns-absent
Robert Barth-present
Katie Frank-present
Jean Ann Mies-present
Jeanine Benanti-present

The September 4th, 2012 meeting of the Board of Trustees for the West Sangamon Public Library was called to order at 7 p.m. by President Barth. Roll call was taken by Acting Secretary Katie Frank, five (5) trustees present and one (1) absent, Felicia Burns.

Motion was made by Trustee Byers to accept the July 10th, 2012 minutes and seconded by Trustee Atkinson. Motion carried. And, a motion was made by Trustee Frank to accept the August 7th, 2012 minutes and seconded by Trustee Atkinson. Motion carried. All “ayes” for the July 10th, 2012 minutes. And, all “ayes” for the August 7th, 2012 minutes. (one absent – Trustee Burns)

TREASURER’S REPORT: (Report on file)

Trustee Mies had reviewed the bills presented by Director Benanti. The Profit and Loss YTD comparison sheet along with the Custom Summary Report were presented. Trustee Byers made a motion to accept the Treasurer’s Report as presented and Trustee Atkinson seconded the motion to accept the report as presented. Roll call vote taken. All “ayes” and one absent (Trustee Burns)

PRESIDENT’S REPORT: (Report on file)

President Barth presented the Proposed Tentative Ordinance 2013-1 for approval. Trustee Frank made a motion to accept the Ordinance and it was seconded by Trustee Byers. Roll call vote all “ayes and one absent (Trustee Burns)

President Barth reported Secretary, Jenny Mann had resigned from the WSPL Library Board August 20th, 2012. Jenny Mann’s term expires 2015. Appointment to be made. (Jenny’s resignation on file). Names mentioned to fill the vacancy were Valerie Carr and Allicent Smith.

Trustee Frank will serve as Acting Secretary. (for budget issues)

Director Benanti (Report on file)

Director Benanti reported it would take up to \$1200 to repair the upstairs. Trustee Atkinson made a motion to repair the upstairs and seconded by Trustee Byers. Motion Carried. Roll call vote taken. All “ayes” and one absent (Trustee Burns)

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Tentative budget will be due in July 2013. The final budget will be due September 2013.

NEW BUSINESS: Director Benanti suggested to the Board having only six (6) Board Meetings per year. Trustee Atkinson made a motion to accept having meetings, January, April, June, August, September, and November, seconded by Trustee Byer. Motion carried. One absent (Trustee Burns)

Trustee Atkinson mentioned to the Board if payroll checks could be direct deposit. Director Benanti agreed to check with the bank regarding payroll direct deposit.

With no further business, Trustee Atkinson made a motion to adjourn the meeting and seconded by Trustee Mies. Motion carried.

The next Board Meeting will be held on Tuesday, November 6th, 2012.

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Respectfully Submitted
Katie Frank, Acting Secretary

**Board of Trustees Meeting
West Sangamon Public Library District
August 7, 2012**

June Atkinson-present
Christ Byer-present
Felicia Burns-present
Jenny Mann-absent
Robert Barth-present
Katie Frank-present
Jean Ann Mies-present
Jeanine Benanti-present

The August 7,2012 meeting of the Board of Trustees for the West Sangamon Public Library was called to order at 7:00pm by President Barth. Roll Call was answered by 6 with Jenny Mann absent.

Due to absence of Secretary Mann no minutes were available.

TREASURERS REPORT: *Report on File*. Treasurer Mies reported \$13,841 in checking. \$72,111 in the Money Market. Trustee Atkinson motioned and Trustee Frank seconded to accept report as presented. Roll call vote with 6 ayes and 1 absent.

Trustee Frank motioned and Trustee Atkinson seconded to have Estes, Bridgeton, Ogden do the payroll account. Roll Call vote with 6 ayes and 1 absent.

PRESIDENT: President Barth reported that he believes the property which the American Legion had for sale has been sold. (The signs are down)

DIRECTOR: *report onfile* Parking lot has been sealed. Looking for a new page. Reminded Board members of Budget hearing on September 4 at 6:45pm

As there were no committee reports, old or new business the meeting was adjourned by motion of Trustee Burns, seconded by Trustee Byer.

Submitted by
Rev. Robert Barth, temporary secretary