

West Sangamon Public Library District
Board of Trustees Meeting
July 11, 2017

MINUTES

June Atkinson – present
Brian Bandy – present
Robert Barth – present
Martha Darling – present

Debbie Lakamp – present
Linda Orr – present
Allicent Smith – absent
Jeanine Benanti - present

The July 11, 2017, meeting of the West Sangamon Public Library Board of Trustees was called to order at 7:00 p.m. by President Barth. Roll call was taken with six trustees in attendance, one trustee absent, and Library Director Benanti present.

Minutes of Previous Meeting:

The May 2, 2017, minutes were read and approved.

Treasurer's Report:

The treasurer's report was distributed and read. As of this date, there are \$3,374.04 in the checking account and \$76,767.89 in the savings/money market. June Atkinson made a motion that the report be approved and Linda Orr seconded. The report was approved by a roll call vote.

President's Report:

The Board Secretary will be absent for the September and November meetings. A volunteer is needed to take the minutes.

The specific years for Trustee re-elections were presented as follows:

- Brian Bandy will run for the term's remaining four years in April 2019.
- Debbie Lakamp will run for the term's remaining four years in April 2019.
- Allicent Smith will run for the term's remaining two years in April 2019.
- Linda Orr will run for the term's remaining two years in April 2019.

Martha Darling made a motion that the information be recorded and June Atkinson seconded. The motion passed.

The Prevailing Wage Ordinance was discussed. It states that the library does pay prevailing wage for all contractors and the information is posted on the bulletin board. A motion was made by Debbie Lakamp to continue this practice and was seconded by Linda Orr. The motion passed.

Director's Report:

During the library's closing for the fair, new carpet and shelves were installed in the Children's room and the remaining carpets were cleaned.

To honor Ruth Lee's service to the library a Charles Harper signed print titled "Quailscape" has been hung in the Children's room. Ruth and Charles Lee were

instrumental in the library's start-up and donated the main fiction shelves in the Fiction area.

Library staff have been training for the new standard in cataloging materials. Cassie Clair and Abbie Simpson are new page trainees. Daniel Kloppe is volunteering for the Summer Reading duties once a week. The vacant Circulation Assistant position has been advertised.

The Gerlach Estate Donation has been used for the Children's room carpet, painting, shelving, artwork, book movers (labor), and blinds. There is a remaining balance for future needs.

There are 80 patrons enrolled in the Summer Reading program. The first day's story was read to a packed house by Spiderman and assisted by Deadpool. Attendance that day was 40 children – plus parents and grandparents.

Committee Reports:

There were no committee reports.

Friends of the Library:

Friends' meeting will be on July 18 at 6:00 p.m. and everyone is welcome to attend.

The annual Book & Bake Sale will be Friday/Saturday, September 22-23, 2017. Help to set up the sale was discussed.

As of June 7, 2017, the Friends have a total of \$1,705.28 in the bank.

Old Business:

There was no old business.

New Business:

The tentative budget for FY'18 was presented and discussed. June made a motion to accept the budget and Brian Bandy seconded. The motion passed by a roll call vote.

Ways to enlarge the library were again discussed with no conclusions.

At 8:05 p.m. the Trustees adjourned to Executive Session to discuss the Director's salary.

At 8:22 p.m. the Board of Trustees reconvened. Martha Darling motioned to adjourn and Debbie Lakamp seconded.

The next meeting will be on Tuesday, September 5, 2017.