

West Sangamon Public Library District  
Board of Trustees Meeting  
May 5, 2015

MINUTES

June Atkinson – present  
Robert Barth – present  
Felicia Burns – present  
Chris Byer – present

Martha Darling – present  
Katie Frank – present  
Denee Scheidenhelm – present  
Jeanine Benanti – present

The May 5, 2015, meeting of the West Sangamon Public Library Board of Trustees was called to order at 7:00 p.m. by President Barth. Roll call was taken with all trustees in attendance.

Minutes of Previous Meeting:

The March 3, 2015, minutes were distributed and read. June Atkinson made a motion to approve them and Felicia Burns seconded. The motion carried.

Treasurer's Report:

The treasurer's report was distributed and read. There are \$6,059.92 in the checking account and \$34,295.69 in the money market. The payroll of \$3,406.00 was not included in those totals. Felicia Burns made a motion that the report be approved and Katie Frank seconded. The report was approved by a roll call vote.

President's Report:

The question of whether trustees and library employees could participate with the Friends of the Library was discussed. Trustees and employees may not hold an office with the Friends' organization but may participate in event planning and execution.

The question of Friends' 50/50 ticket sales by library employees during working hours was discussed. Employees may not participate with 50/50 ticket sales during working hours.

The school district's Golden Honors awards program will be held on Thursday, May 21, at 8:00 p.m., at the Pretzel Dome. Katie Frank will present the scholarship awards to Taylor Bergschneider and Laura Simpson. Taylor has been a Page at the library for three years and will receive \$300.00 from the Friends of the Library. Laura has been a Page for two years and will receive \$200.00 from the Friends of the Library.

A form from the County Board of Elections was completed with updated information for each trustee.

Director's Report:

Director Benanti reported that A-1 Lock will give an estimate to update the front door lock and installation of a panic bar.

Chatham Gutter repaired the leaking gutter above the bench.

Ameren Illinois notified Director Benanti that wires are touching the roof and that will need to be corrected.

Director Benanti reminded trustees to take advantage of the “Short Takes for Trustees” mini-videos available on the ALA website, provided by Heartland.

The Historical Society has a new display of needlework in the vault display cases.

An e-mail vote of trustees was taken on April 15, 2015, to allow the Friends to have an event during the village’s garage sale on Friday and Saturday, May 15-16, 2016. The vote was 7-0 in favor.

There will be a finals study night at the library for high school students on Tuesday, May 26, from 5:00 to 9:00 p.m. The library will be closed to regular patrons during that time.

The “Read to the Rhythm” summer reading program will begin on Wednesday, June 3, at 10:30 a.m., with entertainment by the New Berlin High School Band.

The library will be closed on Friday, July 3<sup>rd</sup>, for the Independence Day holiday.

#### Committee Reports:

There were no committee reports.

#### Old Business:

Individuals reported on their contacts regarding locations for a new library on the north side of the railroad tracks. Not everyone has been reached.

#### New Business:

Meeting dates were set for the upcoming year and will continue to be on the first Tuesday of the odd-numbered months. They are:

Tuesday, July 7, 2015  
Tuesday, September 1, 2015  
Tuesday, November 3, 2015  
Tuesday, January 5, 2016  
Tuesday, March 1, 2016  
Tuesday, May 3, 2016

The library has been asked to place a donation cup on the counter for a private entity. After some discussion, June Atkinson made a motion that it be the policy of the library not to allow outside, private donations to be collected within the library. Felicia seconded the motion. The motion carried.

Felicia Burns was offered the unfilled six-year trustee vacancy and she accepted. Denee Scheidenhelm made the motion to appoint Felicia to the six-year vacancy, with the first two years covered by this appointment and the remaining four years to be filled by running in the general election. Chris Byer seconded the motion. The motion carried.

Three new trustees were given the oath of office. Denee Scheidenhelm for a six-year term, Martha Darling for a four-year term, and Felicia Burns for a two-year term.

Denee Scheidenhelm made a motion that all officers remain in their current positions. Chris Byer seconded the motion. The motion carried.

At 7:50 p.m. Felicia Burns made the motion to adjourn and Katie Frank seconded the motion. The motion carried.

The next meeting will be on Tuesday, July 7, 2015.