

West Sangamon Public Library District  
Board of Trustees Meeting  
March 2, 2015

MINUTES

June Atkinson – present  
Robert Barth – present  
Felicia Burns – present  
Chris Byer – absent

Martha Darling – present  
Katie Frank – absent  
Denee Scheidenhelm – present  
Jeanine Benanti – present

The March 2, 2015, meeting of the West Sangamon Public Library Board of Trustees was called to order at 7:07 p.m. by President Barth. Roll call was taken with four trustees in attendance and three absent. Visitor Toni Frank was welcomed.

Minutes of Previous Meeting:

The January 14, 2014, minutes were distributed and read. June Atkinson made a motion to approve them and Felicia Burns seconded. The motion carried.

The January 6, 2015, minutes were distributed and read. Denee Scheidenhelm made a motion to approve them and June Atkinson seconded. The motion carried.

Treasurer's Report:

The treasurer's report was distributed and read. There are \$2,000.00 in the checking account and \$53,000.00 in the money market. Felicia Burns made a motion that the report be approved and Denee Scheidenhelm seconded. The report was approved by a roll call vote.

President's Report:

Trustee vacancies for the April 7, 2015, election were discussed. Denee Scheidenhelm (a six-year term) and Martha Darling (a four-year term) applied to be write-in candidates. The remaining six-year term will be appointed. Director Benanti has prepared hand-outs for library patrons with the write-in candidates' names.

For future planning, other Board members' terms will expire on the following schedule:

- Bob - re-election April 2019 (filing date December 2018)
- June - re-election April 2017 (filing date December 2016)
- Chris - re-election April 2017 (filing date December 2016)
- Katie - re-election April 2017 (filing date December 2016)

Toni Frank was seeking more information about the proposed new library. It was suggested that community involvement could be solicited by distributing informational fliers to churches, offer open-forum meetings, place articles in local newspapers, and participate at the school district's fall festival.

### Director's Report:

Director Benanti reported that Ron Eades from Eades Heating & Cooling did an assessment of the heating and air conditioning systems. The air conditioning system has five years or more before replacement would be needed and the furnaces have about 10 years. A yearly service for cleaning the furnaces would be about \$100/year.

The front door lock seized up during the coldest temperatures. A-1 Lock fixed the lock and is preparing an estimate to update the lock set and install a panic bar for the front door.

The gutter over the outdoor bench is still leaking and another repair source is being sought.

The new library was discussed. The offer of donated property is still available. After extensive discussion on location sites Denee Scheidenhelm made a motion that by June 1, 2015, Board members explore other property options in the downtown area and the Board make a decision on how to proceed. Felicia Burns seconded. The motion carried.

Scholarships were discussed for Taylor Bergschneider and Laura Simpson, the two graduating pages. At the school district's Golden Honors Award program the Friends of the Library will again award each graduating page \$100.00 per year of service. Both Taylor and Laura have been library pages for two years.

An on-line video for board members is available and board members were encouraged to access the site for the informative topics.

An inventory of the library's collection began during former pages Drew and Kate's Christmas break. It is believed that this is the first time the library has had an inventory and it is proving to be beneficial.

Director Benanti will contact the high school administration to promote a finals study night at the library.

The Summer Reading Program's theme is "Read to the Rhythm." The donation by Jennifer and Jed Nelson will fund a special event during the six-week program.

### Committee Reports:

There were no committee reports.

### Old Business:

There was no old business.

New Business:

Library staff polled patrons for their thoughts about the library. Some of the comments were:

“I love coming to this library.”

“I like Thomas the Train.”

“Audio books are such fun.”

“We love the castle.”

And, from a 90-something patron, “I am so glad you are here.”

There was a brief discussion about special flower pots for New Berlin’s Sesquicentennial on October 2, 3, & 4, 2015.

Toni Frank was thanked for her attendance.

At 8:27 p.m. Felicia Burns made the motion to adjourn and June Atkinson seconded the motion.

The next meeting will be on Tuesday, May 5, 2015.