

West Sangamon Public Library District  
Board of Trustees Meeting  
May 6, 2014

MINUTES

June Atkinson – present  
Robert Barth – absent/present  
Felicia Burns – absent  
Chris Byer - present

Martha Darling - present  
Katie Frank - present  
Denee Scheidenhelm - present

The May 6, 2014, meeting of the West Sangamon Public Library was called to order at 7:10 p.m. by Vice-President Frank. Roll call was taken with five trustees in attendance and two absent.

The January 14, 2014, minutes were not available so approval was tabled until the next meeting.

The March 4, 2014, minutes were read. Motion made to approve as corrected by Chris Byer and seconded by June Atkinson. Motion carried.

President Barth arrived and presided over the remainder of the meeting.

Treasurer's Report:

The treasurer reported that \$31,462.70 is in the money market and \$7,302.37 is in checking account. Denee Scheidenhelm motioned to accept the report, seconded by June Atkinson. It was approved by a roll call vote.

President's Report:

Ordinance No. 2014-1, An Ordinance Defining Meeting Dates for West Sangamon Public Library Board of Trustees, was presented. Motion was made by Katie Frank to accept the Ordinance as presented and seconded by June Atkinson. The motion carried. The meeting dates are as follows:

Tuesday, July 1, 2014	7:00 p.m.
Tuesday, September 2, 2014	7:00 p.m.
Tuesday, November 4, 2014	7:00 p.m.
Tuesday, January 6, 2015	7:00 p.m.
Tuesday, March 3, 2015	7:00 p.m.
Tuesday, May 5, 2015	7:00 p.m.

The revised Five-Year Plan for Fiscal Years 2014-2019 for the West Sangamon Public Library District was presented and discussed. Motion to adopt the Five-Year Plan was made by Katie Frank and Chris Byer seconded. The motion carried.

The Ethics Statement for Public Library Trustees was presented for adoption by the current Board. Following a brief discussion, June Atkinson made a motion to adopt the Ethics Statement as presented and Katie Frank seconded. The motion carried.

Trustees were asked if they had completed the Statement of Economic Interest and everyone present had done so.

Trustee Frank suggested that items to be discussed at each Board meeting be made available via e-mail prior to the meeting to allow members sufficient time to review them. After a discussion, it was decided that no later than the day before the meeting the following documents will be e-mailed to all Trustees:

President Barth will provide the agenda for the up-coming meeting.

Secretary Burns will provide the minutes from the previous meeting.

#### Director's Report:

Director Benanti reported that the cracked window in the front of the building has been repaired.

The address of the library has been corrected with Sangamon County 911 to be:  
112 East Illinois, New Berlin, IL 62670

Address corrections will be made on all documents and internet locations.

A gift certificate for \$10.00 to the annual book and bake sale was approved for the "Cruise for Kids" event benefitting St. John's Children's Hospital and Children's Miracle Network, organized by Order of the Rainbow for Girls. There will be no cost to the library to offer this gift certificate.

Librarian Benanti suggested that a "little library" be located in Loami. A possible location was discussed and Denee Scheidenhelm will make inquiries. Chris Byer will ask his father about the possibility of building the little library. Books will not come from the library, will not need to be tracked, and are free to anyone wishing to read them, return them, and/or add to the books in the little library. Friends of the Library funds will cover any costs.

The library has been awarded \$5,921.25 for the FY2014 Illinois Per Capita Grant by the Secretary of State.

The Summer Reading Program theme is "Paws to Read." There was a discussion about finding a resource to bring live animals to one of the programs.

#### Committee Reports:

There were no Committee Reports.

#### Old Business:

The e-book presenter from Barnes and Noble was very helpful. Another session will be offered when possible.

President Barth will attend the school district's Golden Honors Award Program on May 22, 2014, to make the monetary award to Drew LaKamp.

#### New Business:

There was no New Business.

At 7:56 p.m. Katie Frank motioned to adjourn and Denee Scheidenhelm seconded.

The next meeting will be on Tuesday, July 1, 2014.