

West Sangamon Public Library District
Board of Trustees
February 4, 2025
6:00 p.m.

Meeting called to order at 5:59 p.m.

Roll call

Brian Bandy-absent
Jennifer Nelson-present
Allicent Smith-present
Joel Sander-present
Debbie LaKamp-absent
Linda Orr-present
Rose Yarko-Lazzeri-present
Director Mark Steger-present

Minutes from January 7, 2025, meeting were approved. Motion by Linda and 2nd by Rose. Approved by voice vote 5-0.

Treasurer's Report:

Approved treasurer's report. Motion by Jennifer and 2nd by Linda. Approved by roll call 5-0.
Checking account balance \$9,989.25
Money Market savings account balance \$66,484.04

President's Report:

None

Director's Report:

Completed FOIA, OMA, sexual harassment training.
Guess how many books contest finished (21,476). Winner contacted.
Judge a book by its cover contest started for the year.
Challenge the director to a game contest continuing in February.
Shared circulation statistics from the month of January.
Director signed up for online course to become a Notary Public. The library will be able to offer this service in March.
Completed ILLINET survey and Annual Library Certification for the Illinois State Library.

Committee Reports:

None

Friends of the Library:

None

Executive Session: none needed

New Business:

Director updated the board on some changes to hours. The library will stay open the week of the Sangamon County Fair in June as well as being open the day before Thanksgiving for shortened hours.

Started a discussion with the board about extending library hours by a total of 6 hours per week. The director will examine the budget in coming months to see if the budget is available for those additional hours.

Will update the strategic plan, including the capital assets plan in March.

Old Business:

None

Next meeting is March 4, at 6:00 p.m.

Adjourned at 7:09 p.m. Motion by Linda and 2nd by Joel. Approved 5-0.

Respectfully submitted,

Jennifer Nelson, board secretary