

West Sangamon Public Library District
Board of Trustees
November 5, 2024
6:00 p.m.

Meeting called to order at 5:58 p.m.

Roll call

Brian Bandy-present
Jennifer Nelson-present
Allicent Smith-absent
Joel Sander-present
Debbie LaKamp-absent
Linda Orr-present
Rose Yarko-Lazzeri-absent
Director Mark Steger-present

Minutes from October 1, 2024, meeting were approved. Motion by Linda and 2nd by Joel. Approved by voice vote 4-0.

Treasurer's Report:

Approved treasurer's report. Motion by Linda and 2nd by Jen. Approved by roll call 4-0.
Checking account balance \$11,042.74
Money Market savings account balance \$110,876.97

President's Report:

None

Director's Report:

Final tax levy filed with Sangamon and Morgan counties.
New timekeeping system (OpenTimeClock.com) implemented and is going well.
Mark will become a notary public to be able to offer that service to the public.
Ordered a new Storytime banner/sign for front window.
Lots of weeding of children's and fiction sections by staff.
Finished Annual Financial Report for the Comptroller's office.

Committee Reports:

None

Friends of the Library:

None

Executive Session: none needed

New Business:

Approval of the Annual Financial Report (AFR) for the Comptroller's office. Motion by Jen and 2nd by Joel. Approved by roll call 4-0.

Old Business:

Discussion of changing hours of the library; will be included in a community survey in early 2025.

Next meeting is December 3, 2024, at 6:00 p.m.

Adjourned at 6:57 p.m. Motion by Jen and 2nd by Joel. Approved 4-0.

Respectfully submitted,

Jennifer Nelson, board secretary