

ORDINANCE NO. 2025-1

**TENTATIVE  
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
OF THE WEST SANGAMON PUBLIC LIBRARY DISTRICT FOR THE  
FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025**

WHEREAS, the Board of Library Trustees of the WEST SANGAMON PUBLIC LIBRARY DISTRICT, comprised of parts of Sangamon and Morgan Counties, Illinois, has caused to be prepared in tentative form a Combined Annual Budget and Appropriation Ordinance for Fiscal Year 2025.

**SECTION ONE:** That the following Tentative Combined Annual Budget and Appropriation Ordinance containing the receipts and expenditures for the fiscal year be, and the same is, hereby prepared as the Tentative Combined Annual Budget and Appropriation Ordinance of the WEST SANGAMON PUBLIC LIBRARY DISTRICT for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

**CORPORATE FUND:**

Cash on Hand July 1, 2024 \$100,943.38

**Receipts:**

Donations	50.00
Fees and Fines	400.00
Grants	0
Interest Income	900.00
Miscellaneous Income	0
Non-Resident Fees	135.00
Per Capita State Grant	6,500.00
2023 Library Tax Extension (Corporate)	186,910.00
2024 Library Tax Levy (Books and Equipment Media Advance)	<u>9,000.00</u>

Total Receipts During Fiscal Year \$203,895.00

Total Estimated Funds Available During Fiscal Year \$304,838.38

**Expenditures:**

**Personnel:**

Salaries	\$130,000.00
Social Security, Medicare and IMRF	<u>50,000.00</u>

Total Personnel Expenditures \$180,000.00

<u>Operation:</u>	
Association Dues (ALA and ILA)	\$ 5,000.00
Building Maintenance	12,000.00
Building Improvements and Remodeling	20,000.00
Building Utilities	11,000.00
Automation and Equipment Replacement	7,500.00
Continuing Education and Fees	1,500.00
Travel	500.00
Insurance	6,500.00
Professional Fees	3,000.00
Library Materials	15,000.00
Supplies/Office Equipment	10,500.00
Postage, Printing and Delivery	1,000.00
Public Relations and Programming	3,000.00
Telephone	2,900.00
Book and Equipment Advance	9,000.00
Contingency	<u>4,765.00</u>
 Total Estimated Operation Expenditures	 \$113,165.00
 Total Corporate Fund Expenditures	 \$293,165.00
 Total Cash on Hand June 30, 2025	 \$ 11,673.38

**SPECIAL RESERVE FUND:** (per 40 ILCS 16/40-50)

Cash on Hand July 1, 2024	\$	0
Receipts: Transfer from Corporate Fund		0
Expenditures		0
Total Cash on Hand June 30, 2025	\$	0

**SECTION TWO:** That the amounts as specified in SECTION ONE for expenditures from the Corporate Fund and the Special Reserve Fund of the WEST SANGAMON PUBLIC LIBRARY DISTRICT shall be, and the same are, hereby proposed to be appropriated for the objects and purposes therein specified to pay all necessary expenses and liabilities of the WEST SANGAMON PUBLIC LIBRARY DISTRICT for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

**SECTION THREE:** That the invalidity of any portion or item of this Ordinance shall not render invalid any other portion or item thereof which can be given effect with such invalid portion or item eliminated.

STATE OF ILLINOIS                    )  
  )ss  
COUNTY OF SANGAMON            )

**CERTIFICATE OF TRUE COPY**

I, Jennifer Nelson, Secretary of the Board of Library Trustees of the WEST SANGAMON PUBLIC LIBRARY DISTRICT, do hereby certify that the foregoing Ordinance, entitled:

**TENTATIVE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
OF THE WEST SANGAMON PUBLIC LIBRARY DISTRICT FOR THE  
FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025**

is a true and correct copy of the original thereof, duly prepared by the Board of Library Trustees, and that the original of the Ordinance is in my custody as such Secretary pursuant to law.

IN WITNESS WHEREOF, I have hereunto set my official signature as Secretary of the Board of Library Trustees this 2 day of July, 2024.

Jennifer Nelson  
Secretary, Board of Library Trustees  
WEST SANGAMON PUBLIC LIBRARY  
DISTRICT

STATE OF ILLINOIS                    )  
  )ss  
COUNTY OF SANGAMON            )

**SECRETARY'S CERTIFICATE OF POSTING**

I, Jennifer Nelson, Secretary of the Board of Library

Trustees of the WEST SANGAMON PUBLIC LIBRARY DISTRICT, do hereby certify that  
a true and correct copy of the

**TENTATIVE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
OF THE WEST SANGAMON PUBLIC LIBRARY DISTRICT FOR THE  
FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025**

having been duly prepared by the Board of Library Trustees for such fiscal year, was  
within 30 day(s) after adoption duly posted on the 2nd day of July,  
2024 at the West Sangamon Public Library District building located at 112 East Illinois  
Street, New Berlin, Illinois.

IN WITNESS WHEREOF, I have hereunto set my official signature as Secretary  
of the Board of Library Trustees this 2 day of July, 2024.

Jennifer Nelson  
Secretary, Board of Library Trustees  
WEST SANGAMON PUBLIC LIBRARY  
DISTRICT

NOTICE OF ADOPTION OF TENTATIVE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE WEST SANGAMON PUBLIC LIBRARY DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025, AND PUBLIC HEARING TO CONSIDER ADOPTION OF THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR SUCH FISCAL YEAR

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PUBLIC NOTICE IS HEREBY GIVEN that on July 2, 2024, the Board of Library Trustees of the WEST SANGAMON PUBLIC LIBRARY DISTRICT prepared a Tentative Combined Annual Budget and Appropriation Ordinance for the fiscal year beginning July 1, 2024 and ending June 30, 2025. Copies of the Tentative Combined Annual Budget and Appropriation Ordinance are available for public inspection at the West Sangamon Public Library District building located building located at 112 East Illinois Street, New Berlin, Illinois, during normal business hours.

PUBLIC NOTICE IS HEREBY FURTHER GIVEN that a public hearing to consider adoption of the Combined Annual Budget and Appropriation Ordinance will be held on September 3, 2024 at 6:00 P.M. at the West Sangamon Public Library District building, located at 112 East Illinois Street, New Berlin, Illinois.

WEST SANGAMON PUBLIC LIBRARY DISTRICT,

By: Jennifer Nelson  
Secretary, Board of Library Trustees