

West Sangamon Public Library District
Board of Trustees Meeting
January 9, 2018

MINUTES

June Atkinson – present
Brian Bandy – present
Robert Barth – late arrival
Martha Darling – present

Debbie Lakamp – present
Linda Orr – present
Allicent Smith – present
Jeanine Benanti - present

The January 9, 2018, meeting of the West Sangamon Public Library Board of Trustees was called to order at 6:58 p.m. by Vice-President Orr. Roll call was taken with six trustees in attendance, one trustee late, and Library Director Benanti present.

Minutes of Previous Meeting:

The November 7, 2017, minutes were read and approved.

Treasurer's Report:

The treasurer's report was distributed and read. As of this date, there are \$2,630.17 in the checking account and \$83,425.60 in the savings/money market. June Atkinson made a motion that the report be approved and Allicent Smith seconded. The report was approved by a roll call vote.

President Barth arrived and continued the meeting.

President's Report:

Reviews were made of the By-Laws, Sexual Harassment Policy, and Local Government Travel Expense Control Act with the following actions being taken:

By-Laws: several areas needed to be updated. Linda Orr and June Atkinson will review the document and make recommendations.

Sexual Harassment Policy: the policy was adopted as presented.

Local Government Travel Expense Control Act: updates will be presented at a later meeting.

Director's Report:

The need for a Code of Conduct for library patrons and visitors was discussed. The following Code of Conduct was suggested:

1. No disturbances are allowed in this library.
2. Library staff determines if a disturbance is happening.
3. If you cause a disturbance, you will be asked to leave.

A motion was made by Martha Darling and seconded by Allicent Smith that these points be posted in the library as a Code of Conduct. The motion passed.

No Per Capita check has been received for FY2016-2017 and there is no date when it can be expected.

Committee Reports:

There were no committee reports.

Friends of the Library:

The Friends have not met since the Trivia night. About \$500.00 was made at that function. The Friends current project for the library is new carpet and bids were requested.

Old Business:

There was no old business.

New Business:

The agenda lists "Tax Ordinance" but that is an error.

Linda Orr reported that on June 1, 2018, she will move to Wisconsin to take care of her grandchildren and may not be able to continue with the Board. Director Benanti will ascertain if she can participate via telecommunications.

At 8:10 p.m. June Atkinson motioned to adjourn and Allicent Smith seconded.

The next meeting will be on Tuesday, March 6, 2018.