

West Sangamon Public Library District
Board of Trustees Meeting
July 10, 2018

MINUTES

June Atkinson – present
Brian Bandy – present
Robert Barth – present
Martha Darling – present

Debbie Lakamp – absent
Linda Orr – present via video conference
Allicent Smith – absent
Jeanine Benanti - present

The July 10, 2018, meeting of the West Sangamon Public Library Board of Trustees was called to order at 7:00 p.m. by President Barth. Roll call was taken with four trustees in attendance and Library Director Benanti present.

Minutes of Previous Meeting:

The May 1, 2018, minutes were read and approved.

Treasurer's Report:

The treasurer's report was distributed and read. As of this date, there are \$4,672.52 in the checking account and \$97,648.24 in the savings/money market. Martha Darling made a motion that the report be approved and June Atkinson seconded. The report was approved by a roll call vote. The Fiscal Year 2018 ending balance of combined amounts was \$19,823.00.

President's Report:

The non-resident fee was discussed. Linda Orr made a motion to have it remain at \$35.00/year and Martha Darling seconded. The motion passed.

The following meeting dates for Fiscal Year 2019 Board of Trustees were presented:

- Tuesday, July 10, 2018 – 7:00 p.m.
- Tuesday, September 4, 2018 – 7:00 p.m.
- Tuesday, November 6, 2018 – 7:00 p.m.
- Tuesday, January 8, 2019 – 7:00 p.m.
- Tuesday, March 5, 2019 – 7:00 p.m.
- Tuesday, May 7, 2019 – 7:00 p.m.

Brian Bandy made a motion to accept the dates and Martha Darling seconded. The motion passed.

The Prevailing Wage Ordinance was presented and briefly discussed. June Atkinson made a motion to accept the ordinance as presented and Linda Orr seconded. The motion passed.

The fully-updated list of the By-Law was distributed with highlighted changes that were made at the last meeting. It was briefly discussed. It was approved at the last meeting.

The Fiscal Year 2019 tentative budget was presented and discussed. June Atkinson made a motion to accept the budget as presented and Linda Orr seconded. The motion passed by a roll call vote.

Director's Report:

An estimate for roof repairs from Henson Robinson was presented and discussed. At least one more bid is expected.

The Summer Reading program "Reading Takes You Everywhere" opened with sidewalk painting. Ninety-three participants signed up. The program ends July 20.

The New Berlin Area Community Development League (NBACDL) was thanked for cleaning up the parking lot, trimming bushes, and pulling weeds during the community clean-up day on June 9. Neighbor Greg Morris was thanked for the water to power wash the parking lot.

Committee Reports:

There were no committee reports.

Friends of the Library:

The dates for the annual book and bake sale are:

Thursday, September 20 – afternoon/evening set-up

Friday, September 21 – 10:00 a.m. – 4:00 p.m.

Saturday, September 22 – 10:00 a.m. – 1:00 p.m.

June Atkinson and Trina Clair will work with the books soon.

Friends meet again on September 12.

Old Business:

There was no old business.

New Business:

June Atkinson suggested a "shower for the library" for contributions of paper products, and other consumable items. Director Benanti will make a list of items. This is a project that the Friends could undertake next spring.

Brian Bandy will register with the bank to be able to sign checks when the Treasurer or other co-signers are unavailable.

Election of officers was held. Bob Barth and Martha Darling will not be running for another term in the 2019 General Election.

- June Atkinson nominated Brian Bandy for President of the Board of Trustees and Martha Darling seconded. Brian was elected by voice vote.
- Bob Barth nominated Linda Orr for Vice-President of the Board of Trustees and June Atkinson seconded. Linda was elected by voice vote.
- Bob Barth nominated Martha Darling for Secretary of the Board of Trustees and June Atkinson seconded. Martha was elected by voice vote and will hold this office until her term on the Board expires in 2019.
- Linda Orr nominated Debbie Lakamp for Treasurer of the Board of Trustees and Bob Barth seconded. Debbie was elected by voice vote.

Martha Darling will be absent for the September and November meetings. Bob Barth will take the minutes.

At 8:08 p.m. the Trustees adjourned to Executive Session to discuss the Director's salary.

At 8:21 p.m. the Board of Trustees reconvened. Martha Darling motioned to adjourn and June Atkinson seconded.

The next meeting will be on Tuesday, September 4, 2018, at 6:45 p.m.